

Charity Registration No. SC037494 (Scotland)

Company Registration No. SC306268 (Scotland)

PROSTATE SCOTLAND
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

PROSTATE SCOTLAND

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr I Conn Dr A Gregor Mrs J Greig Mrs M Hallam Prof. S McNeill Mr R Wilson Mrs M McNeill Mr B Thomas Mr M Charles	(Appointed 21 May 2020)
Secretary	Mrs M McNeill	
Charity number (Scotland)	SC037494	
Company number	SC306268	
Registered office	Princes Exchange 1 Earl Grey Street Edinburgh EH3 9EE	
Independent examiner	Thomson Cooper 22 Stafford Street Edinburgh EH3 7BD	
Bankers	Adam & Company 25 St Andrew Square Edinburgh EH2 1AF	
Solicitors	Turcan Connell Princes Exchange 1 Earl Grey Street Edinburgh EH3 9EE	

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PROSTATE SCOTLAND

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 DECEMBER 2020

The trustees present their report and financial statements for the year ended 31 December 2020.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Memorandum and Articles of Association, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The objects of the company are to advance education and health in relation to prostatic disease and the relief of ill-health through the advancement of treatment and management of prostatic diseases by all or some of the following means: -

- the advancement of education about the prostate gland, its diseases and their treatment;
- the funding of, provision of counselling, support and advice for those affected by prostate disease;
- research into prostate disease in Scotland or elsewhere;
- the provision of funding to purchase and maintain surgical equipment for the treatment of prostate disease.

The charity's short to medium term aims are to:

- Enable more men, their families and key decision makers in Scotland to be aware of prostate disease and know how to get help, advice and treatment through printed, electronic and personal communication;
- Encourage the development of health policies which include prostate disease and treatment;
- Increase survival rates for prostate cancer through encouraging early diagnosis; and increase numbers seeking diagnosis;
- Develop emphasis on the knowledge and availability of treatments, equipment and research into prostatic disease in Scotland;
- Become a leading charity of choice across Scotland for anyone affected by prostate disease and a key voice for patients in Scotland.

Actions and significant activities towards achieving these include:

- The development, dissemination and promotion of materials to increase awareness of prostatic disease;
- The development and dissemination of leaflets and booklets to provide information about prostate diseases and their treatments;
- Continued development of a multifunctional website to provide information on prostatic disease;
- Delivering a Workplace Initiative on prostate disease information in the workplace;
- Completion of the Blue Horizon Robot Appeal having raised £2.8m to help enable the provision of robot assisted prostatic surgery in the East and West of Scotland;
- The setting up of a training/fellowship award scheme to increase the number of surgeons in Scotland trained in robot assisted prostate cancer surgery;
- The development of a patient research project into the future service and treatment needs of men with prostate cancer and disease in Scotland; and completion of the research into the needs and perspectives of men living with prostate cancer in Scotland. Completing a joint research project with the Cancer Care Research Centre at Stirling University into clinician perspectives on the future service and treatment needs of men with prostate disease in Scotland;
- The development of a new project (COMPASS) which includes a range of services to help men navigate living with prostate cancer.

The trustees have paid due regard to guidance issued by Office of the Scottish Charity Regulator (OSCR) in deciding what activities the charity should undertake.

PROSTATE SCOTLAND

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

Achievements and performance

Achievements and performance

Key priorities for the year have been to:

- Increase the amount of (and relevancy/appropriateness of) information and awareness of prostatic disease treatments;
- Take forward and develop the fellowship/training award scheme to support the training in Scotland of surgeons and surgical teams in robot assisted prostate cancer surgery
- Enable men with prostate disease in Scotland to have appropriate, relevant, up-to-date, personalised treatments as well as treatment and support services;
- Develop policy awareness and inclusion of prostate issues in national health/ public policy; becoming a key voice of prostate patients' needs;
- Take forward an awareness and fundraising initiative and activities to encourage more early diagnosis;
- Develop and take forward the COMPASS project to help support men with prostate cancer and their families and to help them navigate living with prostate cancer.

Significant progress during the year was made towards achieving these priorities:

- The Covid-19 pandemic had an impact on the charity's work during the year necessitating changes in the way that work and information was delivered, with a significant shift to digital/electronic delivery.
- As Covid-19 impacted on the treatment provision for many men with prostate cancer and disease, particularly as some men with prostate cancer are more vulnerable to the virus, we developed special prostate cancer Covid-19 online information, with 13 new Information guides produced. Our Covid-19 resources Hub for men with prostate cancer and their families, received nearly 5,000 visits during the year.
- We saw a significant increase in the number of information publications downloaded from our website during 2020, with an increase of 74% in visits to our information resources pages over the previous year. Whilst we saw a significant drop in the number of orders from individuals for printed information booklets, the demand from hospitals across Scotland for booklets to distribute to patients increased significantly during the year.
- Due to the pandemic it was not possible to take forward the planned series of Toolbox, awareness and fundraising talks, displays and exhibitions across Scotland. However, we delivered a significant number of awareness and fundraising talks to many groups and individuals via video, both across Scotland and also to audiences internationally.
- Under the Prostate Scotland Robotic Fellowship/ Training awards scheme (set up to train surgeons in Scotland in robot assisted prostate cancer surgery) two awards had been made to trainee surgeons in 2019 and both surgeons completed their training in 2020 and both commenced consultant surgical roles at Scottish hospitals during the year. The Fellowship scheme is run in partnership with the Urology Foundation.
- Over 73,000 page views were achieved via the website from over 40,000 visits, an 11% increase over the previous year and the highest annual total to date. Over 82% of the visitors were new. There was a significant increase in the number of people viewing the information/ resources pages on the website, and the special pages that were created with information about Covid -19 and implications for people with prostate cancer. There was also a significant increase in the number of visits to our Help and Support pages.
- Several new services to support men with prostate cancer as part of the COMPASS project were set up - including a one-to-one support service in the Highlands and the Lothians in partnership with Maggie's, as well as a Living Well with Prostate Cancer Course, again in partnership with Maggie's Edinburgh. These services have had very good take up and feedback. The provision of this service was possible as a result of a generous funding award.
- Many people were reached through partnerships with the Grand Lodge of Scotland and Scottish Freemasonry, as well as through Rotary Clubs.

PROSTATE SCOTLAND

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

1. Increasing the amount of information and awareness of prostatic disease and its treatments

Significant work and progress was made during the year on taking forward our information work, however progress on the awareness work was restricted by the effects of the Coronavirus pandemic, by reducing physical awareness opportunities. This was partly compensated for by digital and electronic solutions. Work taken forward during the year included:

- Developing information guides on Prostate cancer and Covid-19. As Covid-19 impacted on the treatment provision for many men with prostate cancer and disease, particularly as some men with prostate cancer are more vulnerable to the virus, 13 new prostate cancer Covid-19 guides covering topics including treatment with hormone therapy, chemotherapy, radiotherapy, radical prostatectomy as well as implications for active surveillance and on attending hospital and GP surgeries were produced.
- Our Covid-19 information resources Hub for men with prostate cancer and their families received nearly 5,000 digital visits during the year, and we also answered several hundred telephone, email and written enquiries from men with prostate disease and from family members about prostate disease, cancer and its treatments.
- We also undertook a research survey into the needs of men with prostate cancer in Scotland in regard to treatment and the impact of Covid-19. A survey of Scottish Health Boards and hospitals into the impact of Covid-19 on the provision of prostate treatments was also undertaken. The trustees would like to thank all participants for their time and help in completing these surveys.
- We saw a significant increase in the number of information publications downloaded from our website during 2020, with an increase in visits to our information resources pages of 74% over the previous year. Whilst we saw a significant drop in the number of orders from individuals for printed information publications, the demand from hospitals across Scotland for prostate information booklets to distribute increased significantly during the year
- During the year we updated and expanded the range of information materials, with a new edition of the Spotlight on Guide to External Beam Radiotherapy, a new edition of the Active Surveillance booklet and updated versions of Brief Guide to Prostate Disease and of the Simple Guide to the prostate.

The trustees would like to thank the advisory group (PAGES) that supports the charity's information medical and advice work. This includes patients, former patients, clinical nurse specialists and clinicians from across Scotland. It is jointly chaired by trustees Prof. Alan McNeill and Ben Thomas. Membership during the year included Mr Graham Hollins - Consultant Urologist Ayr Hospital, Scott Little-Clinical Nurse Specialist Western General Hospital, Mr Brian Corr - Urology Clinical Nurse Specialist Raigmore Hospital, Peter Phillips, Dr Rob Lester, Dr Andrew Dunlop, Alan Dickinson, Ashleigh Ward of the University of Dundee, Mr Petros Tsafarakidis Consultant Urologist Fife, Mr Feras Al Jaafari Consultant Urologist NHS Fife, Adam Gaines PS director, Mae Bell the charity's Information and Advice Manager and Christine Roxburgh the charity's Service Development Manager. Thanks are also due to Mr David Douglas- Consultant Urologist at Aberdeen Royal Infirmary, Dr Nick MacLeod Consultant Clinical Oncologist at the Beatson, Dr David Dodds, Chief of Medicine at the Beatson, Prof Duncan McLaren Western General Hospital Edinburgh and Dr David Astill.

The trustees were very sad by the passing of Peter Phillips and Iain More who both passed away during the year. Both had been longstanding campaigners on prostate cancer issues as well as friends and supporters of Prostate Scotland and in Peter Phillips case a very longstanding member of the charity's advisory group.

2. Take forward and develop the fellowship/training award scheme to support the training in Scotland of surgeons and surgical teams in robot assisted prostate cancer surgery

Following the successful completion of the Blue Horizon Robot Appeal during the previous period, a fund for training in and information about robot assisted prostate surgery was established. The administration of the application process for awards is being taken forward on PS' behalf by The Urology Foundation, and supported by a team of reviewers from the Urology Foundation's Scientific and Education Committee and two reviewers appointed by PS. Two awards had been made to trainee surgeons in 2019 and both surgeons completed their training in 2020 and had both commenced consultant surgical roles at Scottish hospitals during the year. The scope of the awards has been widened with the creation of an awards programme for nurses and first surgical assistants in robotic assisted prostate cancer surgery. The advertising of new fellowships was postponed until 2021 due to the pandemic.

PROSTATE SCOTLAND

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

3. and 4. Enabling men with prostate disease in Scotland to have appropriate, up-to-date, personalised treatment and support services through the development of policy awareness and inclusion of prostate issues in national health/ public policy; and becoming a key voice of prostate patients' needs

With the impact of the pandemic this has been a busy and challenging year. We undertook research surveys into both the needs of men with prostate cancer in Scotland in regard to treatment and the impact of Covid-19 and also into its impact on the provision of prostate treatments.

During the year we made several submissions to the Scottish Government Health Department – these included Covid-19's impact on cancer treatment and on people shielding, as well as on the Scottish Government's Cancer Recovery Strategy.

PS is a member of the Scottish Cancer Coalition (SCC) whose purpose is to exchange information and cooperate on issues affecting cancer in Scotland. We have worked closely with other members of the SCC to collectively produce advice as to how and where the public can get information and help about cancer and treatment related issues in light of Covid -19. This work included discussion and liaison by the SCC with the Scottish Government Cancer Policy team, the Shielding Team and the National Cancer Recovery Group and the National Cancer Treatment Group on the implications of Covid-19 for cancer treatment and the remobilisation measures on cancer treatment.

We contributed to the five yearly review of screening for prostate cancer undertaken by the UK Screening Committee. Our submission set out that on the basis of evidence, PS did not support universal prostate screening using the PSA test- as there has unfortunately been little development in regard to PSA testing, and a continued concern over false positives and negatives. However, we argued for consideration of targeted screening for those in the high-risk categories and for the Committee to be more proactive in regard to looking at ways of screening.

We made a submission to the Scottish Medicines Consortium (SMC) about a new medicine called darolutamide for non-metastatic hormone/castrate resistant prostate cancer, having obtained men's and clinicians' perspectives on whether it should be made available on the NHS in Scotland. We were pleased that the SMC later announced that the drug should be available on the NHS in Scotland, as research had shown that it could lead to increased metastasis free survival by comparison with hormone treatment alone, and a 31% reduction in risk of death from prostate cancer in those on darolutamide compared to those on a placebo. We were also pleased that earlier in the year, the SMC announced that Abiraterone should also be available via the NHS in Scotland for high risk hormone sensitive metastatic prostate cancer, which we and other prostate charities had advocated for.

PS has worked with key prostate disease organisations including Prostate Cancer UK, the Edinburgh and Lothians Prostate Cancer Support Group, UCAN in Aberdeen and the Dumfries and Galloway Prostate Buddies and The North Highland Cancer Information & Support Centre Men's group and several other support groups over the year to advance prostate related activity. The charity also attended meetings of the Scottish Parliament Cross Party Group on Cancer. We would like to thank all the volunteers and supporters who provided comments and responded to our consultations on policy and health issues during the year.

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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

5. Take forward an awareness and fundraising initiative and activities to encourage more early diagnosis;

Due to the pandemic it was not possible to undertake the full planned series of Toolbox Talks and awareness and fundraising talks, displays and exhibitions, although early in the year we completed Toolbox talks with a number of organisations including Shell, Citibank and Balfour Beatty. We were, however, able to deliver a significant number of talks to groups and individuals via video, both across Scotland and also to audiences internationally. This included presentations to several Provincial Grand and District Lodges, as well as Rotary Clubs. We also worked with NHS Education for Scotland on a Webinar for GP practice and Practice nurses and staff. The webinar reached over 140 GP practices.

During the year, a significant concern emerged over the fall in the number of prostate cancer related referrals as a result of the pandemic. According to Public Health Scotland this was likely due to people worried about burdening the NHS during the crisis and also concerns over contracting coronavirus. We supported the NHS Scotland in its campaign to reassure the public that the NHS was open for urgent issues, including cancer. We published and sent out a range of awareness materials to highlight potential symptoms and to encourage men with symptoms to get checked.

6. Develop and take forward the COMPASS project to support men with prostate cancer and their families and help them navigate living with prostate cancer

A new support service for men with prostate cancer and disease called COMPASS (Comprehensive Prostate Scotland Support Service) was set up following a generous funding award. The service was structured to meet the key needs identified from the Living with Prostate Cancer in Scotland research that Prostate Scotland had undertaken in 2019. The service is aimed at helping men and their families navigate living with prostate cancer, and to provide help and support for living with the disease. During the year a number of new services were set up:

- One-to-One support services in the Highlands and the Lothians in partnership with Maggie's Highlands and Maggie's Edinburgh, providing men and their families with one to one support and information via video, telephone and socially distanced face to face sessions with a prostate cancer support specialist
- A Living Well with Prostate Cancer Course, for men with living with prostate cancer. This service is in partnership with Maggie's Edinburgh and is provided via video and is open to men from across Scotland. The course lasts for seven weeks with sessions led by a Cancer Support Specialist and a Psychologist with experience of prostate cancer issues.

The services have had very good take up and received excellent feedback demonstrating fulfilment of an unmet need. The Living Well with Prostate Cancer course has attracted men from right across Scotland. The One to One support services have also had very good take up - the sessions are delivered via socially distanced face to face as well by phone or video – with the latter two proving popular, particularly from people located some distance from the centres.

During the latter part of the year, a video based exercises programme for men with prostate cancer was developed, in partnership with the Exercise Clinic, so that men could undertake the exercises safely from their own homes. The completed programme was subsequently launched on World Cancer Day in February 2021.

Prostate Scotland would like to place on record its sincere thanks to the funders of the project whose generosity and thoughtfulness has enabled these new services to be possible and make such a difference to the lives of the men concerned. We should also like to thank our partners in Maggie's Edinburgh, Maggie's Highlands, the SPFL Trust and the Exercise Clinic, for their tremendous work, enthusiasm and expertise.

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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

7. Widen Prostate Scotland's reach and support across Scotland and develop the organisational resource base and capacity to support its key work and objectives

Fundraising activities

The charity's fundraising for much of the year was affected by the Coronavirus pandemic which led to the cancellation and postponement of nearly all fundraising events during the period. A virtual fundraising initiative was developed during the year, along with a programme of supporter communication. This and the many generous donations and backing from supporters, helped significantly reduce the impact of the pandemic on the charity's income.

Total funds raised during the year were £214,272 (2019 £840,528). Donations, grants, legacies and Gift Aid made up £200,285 (2019 £826,615). Grant and support from charitable trusts and foundations was £33,314 (2019 £512,980). Expenditure of £45,334 was incurred on fundraising activities during the period. Donations, grants and legacies account for the largest elements of the charity's income—nearly 94%. Significant steps and activities were taken forward during the period to communicate and engage with supporters of the charity. We would like to acknowledge and thank all the charity's donors and supporters and charitable trusts who enable its work and activities.

The trustees would also like to place on record their continued appreciation to the charitable trust, which wishes to remain anonymous, in supporting the COMPASS initiative, and enabling such an essential initiative for men with prostate cancer and their families to be developed and taken forward.

The trustees very much appreciate the continuing partnership and support of the Grand Lodge of Scotland and Scottish Freemasonry. Over £34,000 has been received from Provincial Grand Lodges, Lodges and individuals from fundraising in aid of the charity despite the cancellation of a sponsored abseil due to the pandemic. These donations took the total raised by the Grand Lodge of Scotland and Scottish freemasonry in aid of Prostate Scotland's work over the past eight years to over six hundred thousand pounds. The support of the freemasons has enabled the charity to reach many thousands more men. In addition, we have learned of several instances of men receiving prostate information via this partnership resulting in men seeking checks, being diagnosed and receiving treatment.

PS was delighted to receive significant matched funding of over £21,000 from the BP Foundation/Charities Aid Foundation as one of the 5 nominated charities of the 11th edition of the BP Coast to Coast Cycle Ride that took place in 2019. We would like to thank all the cyclists and the Foundation for this very valuable support.

The charity was very grateful to receive donations from trusts and foundations during the period including the John M. Archer Trust, the Pettigrew Trust, the Bank of Scotland Foundation, and several who wish to remain anonymous. In addition, the charity received donations from the Comrie Cancer Care Research Club and the Edinburgh and Lothians Prostate Cancer Support Group

James Thomson and Prestonfield House Hotel held a Burns Supper in January 2020 in aid of the charity raising nearly £11,000. Thanks are due to James Thomson, Alan McGuiggan and the team at Prestonfield, the Chairman and speakers and musicians on the evening: Grant Stott Willie Hunter, Linda Ormiston OBE, Simon Evans, Pipe Major John Rae, Brigid Mhairi and Richard Dunn.

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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

Despite the pandemic, the breadth of fundraising activities in both a geographical and type was extensive, with a significant amount of virtual fundraising undertaken by individuals, families and groups. We would like to thank and pay tribute to the commitment and ingenuity of our supporters who devised such a range of imaginative activities in aid of the charity. The trustees thank all for their donations including from:

- Richard Kerr and 3 friends who raised over £6,000 from walking the West Highland Way
- Ken Grigor who raised over £4,000 from a double marathon bike ride
- The Rotary Club of Hamilton who raised over £4,000 from their Rotary Ride in January
- Chris Igoe of Lodge Newbattle St Marys' who raised over £3,000 from a golf day
- Alex Barrett and Lodge Rosslyn St Clair who raised over £3,000
- The team at Rail Systems Alliance who raised over £2,500 from growing moustaches
- The Rolling Hills Chorus for over £2,000 from virtual quiz and a virtual Christmas party
- Provincial Grand Lodge of Renfrewshire who raised over £1500
- The Dryburgh Arms who raised over £1300 from a charity calendar;
- Joe McDowell for raising over £1750 from a solo cycle ride
- Bob Stark Memorial Fund run, raising over £500;
- Adrian Ward and the Rotary Club of Barrhead who raised over £1,100
- Ashleigh Courtney who walked over 100 miles in May raising over £1,300
- The Outlaws Ice Hockey team who raised £1750 from a charity calendar
- The Civil Service Sports Club (Rosyth Area) Angling Section who raised over £1400
- The Eglinton Arms and a Fundraising Night at Springside Bowling Club raising over £1000
- The many kiltwalkers who walked in aid of PS in the many virtual Kiltwalks raising over £3150

The charity received several donations from families and friends of loved ones who had passed away and who had made donations in memory of those they had lost. The trustees would like to express condolences and acknowledge these generous donations.

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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

Financial review

The results for the year are set out in the statement of financial activities. A small deficit of £5,922 (2019: surplus of £557,502) was recorded, principally due to the impact of the pandemic on fundraising events. However, thanks to the generosity of supporters, a strong virtual fundraising programme, and prudent cost control, the financial impact on the charity was minimised. Total funds raised during the year were £214,272 (2019: £840,528). Donations, grants, legacies and Gift Aid made up £200,285 (2019: £826,615). The pandemic led to the cancellation and postponement of nearly all of the charity's own and third party fundraising events.

Voluntary income in the form of donations, grants and legacies make up the largest element of the charity's income (93%). Support from charitable trusts and foundations was £33,314. Expenditure for the year was £234,408 (2019: £284,769). There was an increase in expenditure on services to support men and their families via the COMPASS project during the year but a drop in expenditure on awareness and information, due to a switch to more digital information compared with the previous year. During the year there was also decreased expenditure on fundraising, reflecting the cancellation of fundraising events during the year. Expenditure of £45,334 was incurred on fundraising activities.

The trustees recognise that raising income in view of the impact of Covid-19 remains a key task, and that the further development of voluntary/individual giving remains a priority as well as further diversification of income. With respect to 2020 income, 21.2% went on fundraising - equivalent to 19.3% of expenditure. In regard to expenditure in the year, 24.2% of total income was spent on support and governance costs, representing 22.1% of total expenditure. Expenditure on administration continues to be low, maintaining cost effectiveness. Key areas of expenditure in the coming year are expected to be:

- Taking forward and developing the COMPASS support services
- Scotland-wide advice and Information work, particularly developing additional materials;
- Awareness activities to improve public understanding of prostatic disease and to encourage early diagnosis;
- Taking forward further research into services and treatment provision for prostate disease across Scotland including into exercise and prostate cancer;
- New IT support and supporter relations software including the purchase a new database

Investments

The charity holds investments in equities. Its policy is to maximise return with a cautious approach to risk. In view of the charity's role and objectives, the charity takes ethical considerations into account in its investment policy, avoiding investing in funds associated with the production and distribution of tobacco and alcohol. The investment portfolio saw an increase by the year end of £14,214.

Reserves Policy

The trustees have endeavoured to build up sufficient reserves to support the ongoing activities of the charity, and like many other charitable bodies, maintains free unrestricted funds equal to 9 months of total expenditure. The funds for the COMPASS project are restricted. The trustees will continue to designate certain funds for key projects to assist in fulfilling key objectives. This includes the designation of £93,474, towards the robotic assisted training fund, £39,000 towards information and advice provision, £25,000 towards legacy project, £43,140 towards research work, and £40,000 towards prostate awareness activity.

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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure that appropriate controls are in place to provide reasonable assurance against fraud and error. The trustees have identified and reviewed its' major risks and are satisfied that systems are in place to mitigate exposure to those risks. The principal risks and uncertainties to which the charity is exposed are:

- The economic and health environment could put pressure on voluntary charitable donations. The charity significantly benefits from voluntary donations and has seen a rise in the number and amount of these in the past few years. In order to mitigate against this risk, the trustees have scrutinised the budget carefully in order to ensure that projections of income are prudent, as well as having developed plans to diversify and grow income and sustain voluntary donations;
- Demand for the charity's services could begin to exceed resource capacity. Demand for materials from the charity is rising. However, much of this growth has been anticipated as part of plans to increase awareness and support services and measures to increase the amount of materials and support services have been put in place including a recent increase in staff resourcing.
- Covid-19 has had and may continue to have an impact on Prostate Scotland's income as the lockdown, restrictions and social distancing measures have led to a postponement of significant fundraising events that are one of the main fundraising channels/streams for the charity. The impact in the short term has been to reduce the charity's income from donations. Detailed consideration and review of the charity's expenditure and income has been undertaken, and a programme of holding down expenditure has been put in place, and a programme of new ways of supporting the charity through virtual fundraising has been put in place.
- Covid-19 has also impacted on the charity's workplan, as many men with prostate disease and cancer are more at risk of severe symptoms from Covid-19 and there can also be implications for the delivery of some prostate cancer treatments. In view of this the charity developed and has taken forward a programme of information and support about Covid -19 for men with prostate cancer and their families across Scotland, as well as having developed a number of remote support and information services via video and telephone.
- Covid-19 has had an impact on the economy and therefore may have an impact on people's ability to give/donate. The charity has taken forward a number of key actions and plans to communicate with and further involve supporters in the charity's work and has developed a new virtual and home based supporter and fundraising programme.

Future Plans

The charity's Trustee Board discussed and reviewed progress and activity at its meetings in November 2020 and February 2021 has prioritised the following key objectives for the charity going forward for 2021:

- Maintaining a focus on taking forward the charity's activities to provide information and support and help men with prostate disease and their families;
- Continuing to develop the charity's Information and Advice materials for men with prostate cancer and disease and for health professionals and steps towards further digital materials;
- Extending the range of and establishing further support services for men with prostate cancer through the development of the COMPASS project, including in the field of exercise provision, as well as further One to One support services, and in the development of a prostate cancer app.
- Developing and extending the charity's fundraising activity, and fundraising base as well as continuing to place emphasis on communication with supporters;
- Taking further targeted awareness action about prostate disease, including on early detection;
- Continuing the Workplace Initiative and programme of Toolbox Talks and adapting them to to a digital format;
- Further development of policy awareness and inclusion of prostate issues in national health/public policy;
- The progressing of the training fund for robotic surgery in Scotland
- The further development of the COMPASS project to provide support for men with prostate cancer and disease in Scotland;

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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) *FOR THE YEAR ENDED 31 DECEMBER 2020*

Acknowledgements

The Trustees would like to place on record their thanks to the supporters, donors, charitable trusts and to the Grand Lodge of Scotland and the Rotary clubs for their generous continuing support during the year. Thanks are also due to the clinicians for their extraordinary effort during the pandemic to support patients. We should also like to thank and acknowledge the Prostate Scotland staff team for their hard work, dedication and effort taking forward the charity's services and fundraising with such commitment during the pandemic.

Structure, governance and management

The charity is controlled by its governing document, the Memorandum and Articles of Association, and is a company, limited by guarantee, as defined in the Companies Act 1985. The organisation is a registered Scottish charity under the Charities and Trustee Investment (Scotland) Act 2005. The Board of trustees meets quarterly and receives reports on income and expenditure, as well as on the charity's administration and management. The Trustees set and approve the charity's strategy and key policies. Day to day operations, management and administration of the charity are delegated by the trustees to the charity's director Adam Gaines, who is a full time employee and who makes regular reports to the Board. Sir Tom Farmer CBE CVO KCSG DL was appointed as the charity's Patron in July 2009.

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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr I Conn

Dr A Gregor

Mrs J Greig

Mrs M Hallam

Prof. S McNeill

Mr J Thomson

(Resigned 24 November 2020)

Mr R Wilson

Mrs M McNeill

Mr B Thomas

Mr M Charles

(Appointed 21 May 2020)

Trustees when appointed are given an induction pack about the charity and its strategy, work and policies as well as opportunities to meet with the Chairman and the Director prior to appointment and to be briefed about the charity's work on appointment and to meet key staff.

The Trustees would like to thank and place on record their appreciation to James Thomson for his longstanding commitment, advice and support of the charity as. He has stood down as a trustee after serving as a trustee for over 12 years.

The charity is directed, controlled, managed and operated by the board of trustees, who are the statutory company directors, and the managing director, who comprise the charity's key management personnel. All board members give their time freely and no remuneration was awarded to any board member in the period. Remuneration of the charity's staff management is determined by the board. This is reviewed by the board annually against key benchmarks and is subject to an annual performance appraisal system. There are no employees who receive employee benefits of more than £60,000 per annum.

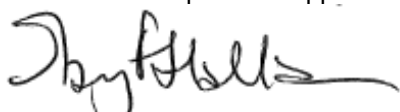
Related Party Transactions

In January 2020 Prestonfield House Hotel held a Burns Supper in aid of Prostate Scotland, a company of which James Thomson is a trustee. Prostate Scotland took a table at the event for key supporters of the charity for a fee of £600 (2019- £500). During the year unconditional donations and fundraising auction receipts of £955 were received from trustees or companies that they are a director of.

Going Concern

The charity has cash resources and has no requirement for external borrowings. The charity's financial performance is continually monitored through management accounts and budgets and projections are prepared to provide assurance as to its financial well-being going forward. The trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for at least a period of 12 months. The trustees are aware of the impact on the charity of Covid-19 and have actively taken steps to mitigate the impact the virus has had on the charity. Thus the trustees continue to adopt the going concern basis of accounting in preparing financial statements.

The trustees' report was approved by the Board of Trustees.



Mrs M Hallam

Trustee

Dated: 26 May 2021

PROSTATE SCOTLAND

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF PROSTATE SCOTLAND

I report on the financial statements of the charity for the year ended 31 December 2020, which are set out on pages 13 to 29.

Respective responsibilities of trustees and examiner

The charity's trustees, who are also the directors of Prostate Scotland for the purposes of company law, are responsible for the preparation of the financial statements in accordance with the terms of the Charities and Trustee Investments (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the financial statements as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the financial statements.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
 - (ii) to prepare financial statements which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations;have not been met or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



Sharon Collins FCCA, CA
Thomson Cooper
22 Stafford Street
Edinburgh
EH3 7BD

Dated: 26 May 2021

PROSTATE SCOTLAND

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2020

Current financial year

	Notes	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £	Total 2019 £
<u>Income from:</u>					
Donations and legacies	2	177,670	22,615	200,285	826,615
Charitable activities	3	11,013	-	11,013	11,322
Investments	4	2,974	-	2,974	2,591
Total income		191,657	22,615	214,272	840,528
<u>Expenditure on:</u>					
Raising funds	5	45,334	-	45,334	57,191
Charitable activities	6	138,659	50,415	189,074	227,578
Total resources expended		183,993	50,415	234,408	284,769
Net gains/(losses) on investments	11	14,214	-	14,214	1,743
Net movement in funds		21,878	(27,800)	(5,922)	557,502
Fund balances at 1 January 2020		558,179	504,470	1,062,649	505,147
Fund balances at 31 December 2020		580,057	476,670	1,056,727	1,062,649

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

PROSTATE SCOTLAND

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2020

Prior financial year

		Unrestricted funds 2019 £	Restricted funds 2019 £	Total 2019 £
	Notes			
<u>Income from:</u>				
Donations and legacies	2	326,615	500,000	826,615
Charitable activities	3	11,322	-	11,322
Investments	4	2,591	-	2,591
Total income		340,528	500,000	840,528
<u>Expenditure on:</u>				
Raising funds	5	57,191	-	57,191
Charitable activities	6	224,470	3,108	227,578
Total resources expended		281,661	3,108	284,769
Net gains/(losses) on investments	11	1,743	-	1,743
Net movement in funds		60,610	496,892	557,502
Fund balances at 1 January 2019		497,569	7,578	505,147
Fund balances at 31 December 2019		558,179	504,470	1,062,649

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

PROSTATE SCOTLAND

BALANCE SHEET

AS AT 31 DECEMBER 2020

	Notes	2020		2019	
		£	£	£	£
Fixed assets					
Intangible assets	13		5,723		10,300
Tangible assets	14		2,740		1,904
Investments	15		165,957		151,743
			<u>174,420</u>		<u>163,947</u>
Current assets					
Debtors	16	8,468		9,086	
Cash at bank and in hand		883,165		900,173	
		<u>891,633</u>		<u>909,259</u>	
Creditors: amounts falling due within one year	17	(9,326)		(10,557)	
Net current assets			<u>882,307</u>		<u>898,702</u>
Total assets less current liabilities			<u>1,056,727</u>		<u>1,062,649</u>
Income funds					
Restricted funds	19		476,670		504,470
Unrestricted funds		580,057		558,179	
		<u>580,057</u>		<u>558,179</u>	
			<u>1,056,727</u>		<u>1,062,649</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2020. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements.

The directors acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 26 May 2021



Mrs M Hallam

Trustee

Company Registration No. SC306268

PROSTATE SCOTLAND

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies

Charity information

Prostate Scotland is a private company limited by guarantee incorporated in Scotland. The registered office is Princes Exchange, 1 Earl Grey Street, Edinburgh, EH3 9EE.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for a period of not less than twelve months. The trustees have reviewed their cashflow requirements and are satisfied that the charity has sufficient cash reserves to cover any shortfall of income over the next twelve months. The trustees consider that both short term liquidity and longer term financial viability is appropriate and as such continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

PROSTATE SCOTLAND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies (Continued)

1.5 Expenditure

All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay expenditure. All costs have been directly attributed to one of the functional categories or resources expenses in the SOFA.

Resources expended are included in the SOFA on an accruals basis, inclusive of any VAT which can not be recovered. Certain expenditure is directly attributable to specific activities and has been included in those cost categories.

Certain other costs, which are attributable to more than one activity, are apportioned across categories on the basis of an estimate of the proportion of time spent by staff on those activities.

1.6 Intangible fixed assets other than goodwill

Intangible assets acquired separately from a business are recognised at cost and are subsequently measured at cost less accumulated amortisation and accumulated impairment losses.

Intangible assets acquired on business combinations are recognised separately from goodwill at the acquisition date where it is probable that the expected future economic benefits that are attributable to the asset will flow to the entity and the fair value of the asset can be measured reliably; the intangible asset arises from contractual or other legal rights; and the intangible asset is separable from the entity.

Amortisation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Website	20% straight line p.a.
---------	------------------------

1.7 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures, fittings & equipment	33.3% straight line p.a.
Computers	33.3% straight line p.a.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.8 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.9 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

PROSTATE SCOTLAND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies

(Continued)

1.10 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.11 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.12 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

PROSTATE SCOTLAND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

2 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2020	2020	2020	2019	2019	2019
	£	£	£	£	£	£
Donations and gifts	167,670	22,615	190,285	326,615	500,000	826,615
Local authority Covid-19 grant	10,000	-	10,000	-	-	-
	<u>177,670</u>	<u>22,615</u>	<u>200,285</u>	<u>326,615</u>	<u>500,000</u>	<u>826,615</u>

3 Charitable activities

	Unrestricted funds	Unrestricted funds
	2020	2019
	£	£
Burns Supper	11,013	11,322
	<u>11,013</u>	<u>11,322</u>

4 Investments

	Unrestricted funds	Unrestricted funds
	2020	2019
	£	£
Interest receivable	2,974	2,591
	<u>2,974</u>	<u>2,591</u>

5 Raising funds

	Unrestricted funds	Unrestricted funds
	2020	2019
	£	£
<u>Fundraising and publicity</u>		
Staging fundraising events	45,334	57,191
	<u>45,334</u>	<u>57,191</u>

PROSTATE SCOTLAND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

6 Charitable activities

	Unrestricted funds	Restricted funds	Total 2020	Total 2019
	£	£	£	£
Depreciation and impairment	5,951	142	6,093	6,324
Rent	12,497	3,350	15,847	17,981
Heat & light & phones	4,183	719	4,902	2,874
Advertising (Awareness)	3,283	2,260	5,543	44,249
Exhibition costs	30	5,580	5,610	-
Printing & stationery	1,817	233	2,050	8,796
Maintenance	7,989	-	7,989	6,493
Travel & subsistence	848	221	1,069	4,358
Subscriptions	357	-	357	585
Sundry	326	-	326	4,609
Employee costs	53,315	31,700	85,015	70,941
Bad debts	2,400	-	2,400	-
	<u>92,996</u>	<u>44,205</u>	<u>137,201</u>	<u>167,210</u>
Grant funding of activities (see note 7)	-	-	-	11,175
Share of support costs (see note 8)	41,445	6,210	47,655	41,362
Share of governance costs (see note 8)	4,218	-	4,218	7,831
	<u>138,659</u>	<u>50,415</u>	<u>189,074</u>	<u>227,578</u>

PROSTATE SCOTLAND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

6 Charitable activities

(Continued)

For the year ended 31 December 2019

	Unrestricted funds £	Restricted funds £	Total 2019 £
Depreciation and impairment	6,324	-	6,324
Rent	17,844	137	17,981
Heat & light & phones	2,874	-	2,874
Advertising (Awareness)	41,909	2,340	44,249
Printing & stationery	8,720	76	8,796
Maintenance	6,460	33	6,493
Travel & subsistence	4,111	247	4,358
Subscriptions	585	-	585
Sundry	4,609	-	4,609
Employee costs	70,666	275	70,941
	<u>164,102</u>	<u>3,108</u>	<u>167,210</u>
Grant funding of activities (see note 7)	11,175	-	11,175
Share of support costs (see note 8)	41,362	-	41,362
Share of governance costs (see note 8)	7,831	-	7,831
	<u>224,470</u>	<u>3,108</u>	<u>227,578</u>

7 Grants payable

	Unrestricted funds 2020 £	Unrestricted funds 2019 £
Grants to individuals	-	11,175
	<u>-</u>	<u>11,175</u>

PROSTATE SCOTLAND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

8 Support costs

	Support costs £	Governance costs £	2020 £	Basis of allocation
Staff costs	47,655	-	47,655	Allocated on time
Accountancy	-	3,937	3,937	Governance
Legal and professional	-	281	281	Governance
	<u>47,655</u>	<u>4,218</u>	<u>51,873</u>	
Analysed between Charitable activities	<u>47,655</u>	<u>4,218</u>	<u>51,873</u>	

For the year ended 31 December 2019

	Support costs £	Governance costs £	2019 £	Basis of allocation
Staff costs	41,362	-	41,362	Allocated on time
Accountancy	-	6,134	6,134	Governance
Legal and professional	-	1,697	1,697	Governance
	<u>41,362</u>	<u>7,831</u>	<u>49,193</u>	
Analysed between Charitable activities	<u>41,362</u>	<u>7,831</u>	<u>49,193</u>	

9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

PROSTATE SCOTLAND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

10 Employees

Number of employees

The average monthly number of employees during the year was:

	2020	2019
	Number	Number
	6	6
	<u>6</u>	<u>6</u>

Employment costs

	2020	2019
	£	£
Wages and salaries	130,226	149,529
Social security costs	8,781	11,478
Other pension costs	2,221	881
	<u>141,228</u>	<u>161,888</u>

The trustees and the managing director are the key management personnel of the charity. All board members give their time freely and no remuneration was awarded to any board member in the year. The total employment benefits received by the management of the charity, including pension contributions, for the year were £49,937 (2019 - £48,837). No employees receive annual emoluments over £60,000.

11 Net gains/(losses) on investments

	Unrestricted	Unrestricted
	funds	funds
	2020	2019
	£	£
Revaluation of investments	14,214	1,743
	<u>14,214</u>	<u>1,743</u>

12 Corporation Tax

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988.

PROSTATE SCOTLAND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

13 Intangible fixed assets

	Website £
Cost	
At 1 January 2020 and 31 December 2020	87,752
Amortisation and impairment	
At 1 January 2020	77,451
Amortisation charged for the year	4,578
At 31 December 2020	82,029
Carrying amount	
At 31 December 2020	5,723
At 31 December 2019	10,300

14 Tangible fixed assets

	Fixtures, fittings & equipment £	Computers £	Total £
Cost			
At 1 January 2020	11,024	8,093	19,117
Additions	-	2,350	2,350
Disposals	-	(353)	(353)
At 31 December 2020	11,024	10,090	21,114
Depreciation and impairment			
At 1 January 2020	10,544	6,668	17,212
Depreciation charged in the year	283	1,232	1,515
Eliminated in respect of disposals	-	(353)	(353)
At 31 December 2020	10,827	7,547	18,374
Carrying amount			
At 31 December 2020	197	2,543	2,740
At 31 December 2019	480	1,424	1,904

PROSTATE SCOTLAND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

15 Fixed asset investments

	Listed investments £
Cost or valuation	
At 1 January 2020	151,743
Valuation changes	14,214
	<hr/>
At 31 December 2020	165,957
	<hr/>
Carrying amount	
At 31 December 2020	165,957
	<hr/> <hr/>
At 31 December 2019	151,743
	<hr/> <hr/>

16 Debtors

	2020 £	2019 £
Amounts falling due within one year:		
Trade debtors	500	2,400
Other debtors	869	1,340
Prepayments and accrued income	7,099	5,346
	<hr/>	<hr/>
	8,468	9,086
	<hr/> <hr/>	<hr/> <hr/>

17 Creditors: amounts falling due within one year

	2020 £	2019 £
Other taxation and social security	-	10
Trade creditors	866	1,958
Other creditors	-	267
Accruals and deferred income	8,460	8,322
	<hr/>	<hr/>
	9,326	10,557
	<hr/> <hr/>	<hr/> <hr/>

18 Retirement benefit schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

PROSTATE SCOTLAND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

19 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Balance at 31 December 2020
	Balance at 1 January 2020	Incoming resources	Resources expended	
	£	£	£	£
Robot Appeal	6,655	-	-	6,655
Healthy Living & Exercise	923	-	-	923
COMPASS	496,892	22,615	(50,415)	469,092
	<u>504,470</u>	<u>22,615</u>	<u>(50,415)</u>	<u>476,670</u>

	Movement in funds			Balance at 31 December 2019
	Balance at 1 January 2019	Incoming resources	Resources expended	
	£	£	£	£
Robot Appeal	6,655	-	-	6,655
Healthy Living & Exercise	923	-	-	923
COMPASS	-	500,000	(3,108)	496,892
	<u>7,578</u>	<u>500,000</u>	<u>(3,108)</u>	<u>504,470</u>

Robot Appeal Fund

Donations received for training and information in robotic assisted prostate surgery.

Healthy Living & Exercise Fund

Donations received for providing information specific to healthy living tips.

COMPASS

Grant funding received for new service COMPASS (Comprehensive Prostate Scotland Support and well-being Service) to provide support and information to men with prostate cancer and disease and their families across Scotland.

PROSTATE SCOTLAND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

20 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds					Balance at 31 December 2020 £
	Balance at 1 January 2020 £	Incoming resources £	Resources expended £	Transfers £	Revaluations, gains and losses £	
General Fund	316,351	190,087	(117,870)	(63,339)	14,214	339,443
Designated Information and Advice Fund	39,000	70	(44,549)	44,479	-	39,000
Designated Prostate Disease Services and Research Fund	43,000	140	-	-	-	43,140
Designated Prostate Awareness Fund	40,000	1,360	(21,574)	20,214	-	40,000
Designated Robotic Surgery Appeal Fund	105,828	-	-	(12,354)	-	93,474
Designated Prostate App Development Fund	14,000	-	-	(14,000)	-	-
Designated Legacy Project Fund	-	-	-	25,000	-	25,000
	<u>558,179</u>	<u>191,657</u>	<u>(183,993)</u>	<u>-</u>	<u>14,214</u>	<u>580,057</u>

For the year ended 31 December 2019

	Movement in funds					Balance at 31 December 2019 £
	Balance at 1 January 2019 £	Incoming resources £	Resources expended £	Transfers £	Revaluations, gains and losses £	
General Fund	255,741	340,528	(134,468)	(147,193)	1,743	316,351
Designated Information and Advice Fund	39,000	-	(63,852)	63,852	-	39,000
Designated Prostate Disease Services and Research Fund	43,000	-	(20,789)	20,789	-	43,000
Designated Prostate Awareness Fund	40,000	-	(46,784)	46,784	-	40,000
Designated Robotic Surgery Appeal Fund	105,828	-	(15,768)	15,768	-	105,828
Designated Prostate App Development Fund	14,000	-	-	-	-	14,000
	<u>497,569</u>	<u>340,528</u>	<u>(281,661)</u>	<u>-</u>	<u>1,743</u>	<u>558,179</u>

PROSTATE SCOTLAND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

21 Analysis of net assets between funds

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Fund balances at 31 December 2020 are represented by:			
Intangible fixed assets	5,723	-	5,723
Tangible assets	2,307	433	2,740
Investments	165,957	-	165,957
Current assets/(liabilities)	406,070	476,237	882,307
	<u>580,057</u>	<u>476,670</u>	<u>1,056,727</u>

For the year ended 31 December 2019

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total 2019 £
Fund balances at 31 December 2019 are represented by:			
Intangible fixed assets	10,300	-	10,300
Tangible assets	1,904	-	1,904
Investments	151,743	-	151,743
Current assets/(liabilities)	394,232	504,470	898,702
	<u>558,179</u>	<u>504,470</u>	<u>1,062,649</u>

PROSTATE SCOTLAND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

22 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2020 £	2019 £
Within one year	11,700	11,700
Between two and five years	7,313	19,013
	<u>19,013</u>	<u>30,713</u>

23 Related party transactions

During the year the charity entered into the following transactions with related parties:

In January 2020 Prestonfield House Hotel held a Burns Supper in aid of Prostate Scotland, a company of which James Thomson, trustee, is a director. Prostate Scotland took a table at the event for key supporters of the charity for a fee of £600 (2019: £500).

During the year unconditional donations and fundraising auction receipts of £955 were received from trustees, or companies that they are a director of.