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# Prostate Scotland

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 31<sup>ST</sup> DECEMBER 2017

**Charity Registration No. SC037494 (Scotland)**

**Company Registration No. SC306268 (Scotland)**

**PROSTATE SCOTLAND**

**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**

**FOR THE PERIOD ENDED 31 DECEMBER 2017**

# PROSTATE SCOTLAND

## Legal And Administrative Information

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<b>Trustees</b>	Mr I G Conn Dr A Gregor CBE Mrs J Greig Mrs M F Hallam Mr A C McLaren Prof. S A McNeill Mr J M Thomson OBE Mr R N Wilson Mrs M A McNeill Mr B G Thomas	(Appointed 6 December 2017)
<b>Secretary</b>	Mrs M A McNeill	
<b>Charity number (Scotland)</b>	SC037494	
<b>Company number</b>	SC306268	
<b>Registered office</b>	Princes Exchange 1 Earl Grey Street Edinburgh EH3 9EE	
<b>Independent examiner</b>	Condie & Co 10 Abbey Park Place Dunfermline Fife KY12 7NZ	
<b>Bankers</b>	Adam & Company 25 St Andrew Square Edinburgh EH2 1AF	
<b>Solicitors</b>	Turcan Connell Princes Exchange 1 Earl Grey Street Edinburgh	

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# PROSTATE SCOTLAND

## Contents

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	<b>Page</b>
Trustees' report	1-11
Independent examiner's report	12
Statement of financial activities	13
Statement of financial position	14
Notes to the accounts	15 - 24

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# PROSTATE SCOTLAND

## Trustees' Report

### For The Period Ended 31 December 2017

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The trustees present their report and accounts for the Period ended 31 December 2017.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Memorandum and Articles of Association, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016).

#### Objectives and activities

The objects of the company are to advance education and health in relation to prostatic disease and the relief of ill-health through the advancement of treatment and management of prostatic diseases by all or some of the following means: -

- the advancement of education about the prostate gland, its diseases and their treatment;
- the funding of, provision of counselling, support and advice for those affected by prostate disease;
- research into prostate disease in Scotland or elsewhere;
- the provision of funding to purchase and maintain surgical equipment for the treatment of prostate disease.

The charity's short to medium term aims are to:

- Enable more men, their families and key decision makers in Scotland to be aware of prostate disease and know how to get help, advice and treatment through printed, electronic and personal communication;
- Encourage the development of health policies which include prostate disease and treatment;
- Increase survival rates for prostate cancer through encouraging early diagnosis; and increase numbers seeking diagnosis;
- Develop emphasis on the knowledge and availability of treatments, equipment and research into prostatic disease in Scotland;
- Become a leading charity of choice across Scotland for anyone affected by prostate disease and a key voice for patients in Scotland.

Actions and significant activities towards achieving these include:

- The development, dissemination and promotion of materials to increase awareness of prostatic disease including the development of awareness campaigns;
- The development and dissemination of leaflets and booklets to provide people with information about prostate diseases and their treatments;
- Development of a new multifunctional website to provide information on prostatic disease;
- Delivering a Workplace Initiative on prostate disease information in the workplace;
- Completion of the Blue Horizon Robot Appeal having raised £2.8m to enable the provision of robot-assisted prostatic surgery in the East and West of Scotland;
- The development of a new patient research and policy project into the future service and treatment needs of men with prostate disease in Scotland;
- Completing a joint research project with the Cancer Care Research Centre at Stirling University into clinician perspectives on the future service and treatment needs of men with prostate disease in Scotland;
- Working in partnership with charities and health organisations to encourage the inclusion and adoption of greater treatment provision for prostatic disease.

The trustees have paid due regard to guidance issued by Office of the Scottish Charity Regulator (OSCR) in deciding what activities the charity should undertake.

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# PROSTATE SCOTLAND

## Trustees' Report (Continued)

For The Period Ended 31 December 2017

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### Achievements and performance

The financial statements are for a 16 month period from 1 September 2016 to 31st December 2017 and the following achievements are therefore for this extended period.

There was significant progress during the period in completing the charity's business plan for 2013-16 and taking forward the charity's three-year strategy and business plan for 2016-19. Key priorities have been to:

1. Increase the amount of (and relevancy/appropriateness of) information and awareness of prostatic disease treatments;
2. Develop research into improvements of services and treatment for prostate diseases in Scotland;
3. Complete the Blue Horizon Robot Appeal for robotically-assisted prostate surgery in Scotland;
4. Enable men with prostate disease in Scotland to have appropriate, relevant, up-to-date, personalised treatments and services;
5. Develop policy awareness and inclusion of prostate issues in national health/ public policy; becoming a key voice of prostate patients' needs;

Significant progress was made towards achieving these priorities:

- The Blue Horizon Robot Appeal was completed. £2,814,589 has been raised, achieving the £2.8m target. This included a contribution of £2,000,000 from the Scottish Government. Donations were made from the Appeal fund to NHS Lothian and NHS Greater Glasgow and Clyde to support the purchase of equipment for robotic assisted prostate cancer surgery. By the end of the year, over 400 operations for prostate cancer utilising robot assisted surgery had been carried out in the east and west of Scotland;
- The provision of Information and Advice materials to members of the public, including the distribution of over 22,500 'Brief' and 'Simple Guides' to prostate disease and its' treatments and over 14,100 comprehensive 'Explanatory Booklets' and 'Spotlight on' guides, which was a significant increase on the previous year;
- Over 57 toolbox talks and workplace events and over 28 awareness and fundraising talks, displays and exhibitions across Scotland took place;
- A new website was launched in March 2017 providing visitors with enhanced information about prostate disease and its treatments, as well as greater accessibility for smartphone and tablet, as well as desktop users;
- Thousands of people in Scotland were reached through media, publications, website and events during the year;
- Media coverage was achieved in many national and local newspapers and on several television bulletins;
- Over 74,000 page views were achieved via the website from 27,000 visitors. There was a nearly fourfold increase in the number of people reached via the Prostate Scotland Facebook page with over 55,000 people reached;
- Many people were reached through partnerships with the Freemasons and the Rotary Clubs;
- A new Patient Information and Policy Project to research into future needs of men with prostate cancer and diseases in regard to services and treatments, was launched in October 2017. Progress was also made on the research project with the Cancer Care Research Unit at Stirling University.

In November 2017 it was announced that Prostate Scotland had been awarded Health Charity of the Year in the Charity Champions Awards.

# **PROSTATE SCOTLAND**

## **Trustees' Report (Continued)**

**For The Period Ended 31 December 2017**

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### **1. Increasing the amount of information and awareness of prostatic disease and its treatments in order that more men in Scotland are aware of prostate disease and know where/how to get help and treatment**

Major progress was made during the period on taking forward this work and towards meeting the targets set for the period- key targets set included:

- i. Developing the range of information materials and completing the Spotlight On series of information materials;
- ii. Developing and increasing distribution outlets of materials for men and health professionals;
- iii. Extending and developing information on the website and via an app on prostate disease and its treatments;
- iv. A further increase in the number of hospitals stocking prostate disease literature and information materials
- v. Extending the number and reach of awareness events and toolbox workshops.

During the period:

- Three new booklets on Advanced Prostate Cancer - on Hormone therapy, Chemotherapy, and Bone pain and Spinal cord compression were developed;
- A new booklet on Treatment for an enlarged prostate through small permanent implants was produced;
- An updated Spotlight Guide to prostate biopsy- including template guided biopsy and MRI fusion guided biopsy;
- A new Spotlight guide to minimal access surgery covering both laparoscopic and robotic surgery;
- Distributed over 22,500 simple & brief guides and a significantly increased number of Explanatory/Spotlight Guides 14,100 a nearly threefold increase over the year;
- There was a further increase in the number of hospitals in Scotland distributing our information to patients, with the majority of Scottish hospitals treating prostate disease now giving them to patients;
- The charity handled several hundred individual written, telephone, email and face to face information and advice requests about prostate disease and its treatments from members of the public in 2016-17 from right across Scotland ranging from the Borders to Dumfries and Galloway, and from the Mull of Kintyre, Orkney, Stornoway.

A significant programme of awareness raising work during the period focussed on signs and symptoms of prostate disease to encourage early diagnosis was taken forward. This included:

- Exhibiting at a number of awareness events during the year including the 50+ Show in Glasgow, the Scottish Urological Society, the British Association of Urological Surgeons, the British Association of Urological Nurses, and The Royal College of GPs Men's Health Conference;
- A special awareness day was held with Dundee United Football Club where materials were distributed and information stations were set up;
- Talks and displays were given to several Provincial Grand Lodges and daughter Lodges, many health and safety awareness days, a number of prostate cancer support groups as well as many Rotary clubs across Scotland. Materials were distributed to many Freemasons Lodges in Scotland;
- Significant progress was made towards a new awareness and fundraising initiative.

A key element in our awareness programme has been the Workplace Initiative, designed to reach men and their partners via information through the work place. The Workshops successfully reach our target audience and over the past period 57 workshops were delivered (an increase of 16). Feedback has been excellent demonstrating increased knowledge of prostate disease and its symptoms as well as reports of men seeking follow up GP appointments. Organisations we partnered with included Morrison Construction, the Child Maintenance Group and Morgan Sindall, SanDisk, Argyll and Bute, East Dunbartonshire, Dumfries and Galloway and South Lanarkshire Councils, Safety and Health Awareness Days as well as Registers of Scotland.

# PROSTATE SCOTLAND

## Trustees' Report (Continued)

### For The Period Ended 31 December 2017

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A new website was launched in March 2017 providing enhanced information and greater accessibility for all electronic devices. The website has new information for supporters, volunteers, organisations and professionals. Over 74,000 page views were achieved via the website from 27,000 visitors. Independent website review organisation, Feedspot judged the Prostate Scotland website to be amongst the top 50 prostate cancer websites in the world.

The trustees would like to thank the advisory group that supports the Information and Advice Project (PAGES). This includes patients, former patients, clinical nurse specialists and clinicians from across Scotland. It is chaired by Trustee Prof. Alan McNeill. Membership included Mr Ben Thomas -Consultant Urologist Borders General Hospital, Mr Graham Hollins - Consultant Urologist Ayr Hospital, Scott Little -Clinical Nurse Specialist Western General Hospital, Mr Brian Corr -Urology Clinical Nurse Specialist Raigmore Hospital, Peter Phillips, Dr Roy Partington, Ms Lesley McKinlay -Lecturer Queen Margaret University, Dr Rob Lester, Dr Andrew Dunlop and Adam Gaines, the charity's director. The trustees would like to thank Dr Roy Partington who recently stepped down from the PAGES group after eight years of membership for his contribution. The trustees would like to also thank Mae Bell, the Information and Advice Coordinator, for her dedication and hard work in taking forward the Information and Advice project. Thanks are also due to Kara Anderson and Ellie Campbell at Union Advertising, Mr David Douglas- Consultant Urologist at Raigmore Hospital Inverness, Dr David Dodds Clinical Director the Beatson; Dr Abdulla Alhasso Consultant Oncologist at the Beatson, Dr Alastair Law - Consultant Oncologist Western General Hospital Edinburgh, Dr Duncan McLaren - Consultant Oncologist Western General Hospital Edinburgh, Dr Nick MacLeod Consultant Clinical Oncologist at the Beatson, Mr Petros Tsafarkides Consultant Urologist Fife, - Mr Graeme Conn and Prof. David Milner.

The trustees would like to thank the individual donors, companies, organisations, clinicians and volunteers who have supported the charity's awareness work over the past year. Two key partners have enabled the charity to extend its reach further across Scotland - The Grand Lodge of Scotland and its Provincial and daughter lodges, and Rotary Great Britain and Ireland and Rotary clubs across Scotland. The trustees thank these organisations for the impact they have made on promoting prostate issues and would also like to thank an anonymous donor, Comrie Cancer Care Research and Relief Fund, Edinburgh and Lothians Prostate Cancer Support Group, amongst others for their support in this work.

#### **2. Development of research into further improvements of services and treatments for prostate diseases in Scotland**

The key targets for the period in relation to this aim were twofold:

- the taking forward of a research project with the Cancer Care Research Centre at the University of Stirling examining the views and perspectives of clinicians into future needs for prostate disease services and treatments, and
- the setting up of a new project to research the perspectives of men with prostate cancer into the future needs for services and treatments.

Both projects are looking at ways of improving access to treatments, further encouraging early diagnosis of prostate cancer, and the treatment and services implications of the 35% rise in the incidence of prostate cancer forecast over the next ten years.

Considerable progress was made on the joint project with the Cancer Care Research Centre and the project report was close to completion by the period end. The project researcher, is Ashleigh Ward, a lecturer at the University of Stirling. The project academic supervisors are Prof Liz Forbat from the University of Canberra and Dr Nicola Cunningham from the Cancer Care Research Centre and the non-academic supervisor is Adam Gaines. Prof Alan McNeill and Mr Seamus Teahan from Forth Valley are the clinical advisers. The trustees thank the members of the Project Advisory Group for their input: Stephen Bird, Nicola Cunningham, Ian Dunn, Prof Liz Forbat, Adam Gaines, Dr Alan McNair, Prof Alan McNeill, Dr Rob Lester, Dr Sandy Stuart, Seamus Teahan and Ashleigh Ward.

The new project to examine prostate cancer patient perspectives on future service and treatment needs started in October 2017, following the appointment of the Project Coordinator, Gareth McAteer. Several focus groups with men with prostate cancer have already been set up, and thanks goes to the Edinburgh and Lothian, the Glasgow, Dundee and Perth Prostate Cancer Support Groups for their assistance in arranging meetings and to the Maggie's Centres for providing venues for the groups. In the new year, a survey of men's experience of treatments and living with prostate cancer will be taken forward in addition to further focus groups.



# PROSTATE SCOTLAND

## Trustees' Report (Continued)

For The Period Ended 31 December 2017

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### **3. Completion of the Blue Horizon Robot Appeal for robotically-assisted prostate surgery in Scotland**

The Blue Horizon Robot Appeal was completed during the period. This was established in February 2014 to raise money to bring about and support robot assisted surgery programmes in the East and West of Scotland. This treatment was unavailable in Scotland but had become a surgical treatment of choice in England, Europe and the United States. The target was reached in August 2016 with £2,813,451 being raised towards the appeal target of £2.8m (including a contribution of £2m by the Scottish Government). During the period a launch with NHS Lothian, the Scottish Government and the charity was organised at the Western General Hospital Edinburgh to mark the commencement of the robot-assisted prostate cancer service for the East and South of Scotland. Key guests attending the launch included Cabinet Secretary for Health and Sport Shona Robison MSP, former Cabinet Secretary for Health Alex Neil MSP, the Chairman of NHS Lothian Brian Houston, Prostate Scotland Patron Sir Tom Farmer, as well as some of the first patients to be treated with assistance of the robot, and representatives from the Grand Lodge of Scotland and from Rotary Clubs and the Robertson Trust. The launch in Edinburgh followed an earlier launch in Glasgow of the service for the West of Scotland. The launches generated significant Scotland wide media coverage. Since the commencement of the robot assisted services in the East and West of Scotland, over 400 patients have been treated.

The trustees would like to reiterate their sincere thanks to the Scottish Government, NHS Greater Glasgow and Clyde, NHS Lothian, the Robertson Trust, the Farmer Foundation, the Barcapel Foundation, the Hugh Fraser Foundation and the other generous trusts and foundations, the Grand Lodge of Scotland, the many supporters, donors, contributors, lodges and clubs who supported the Appeal. These are listed in the Annual Report 2015-16.

The remaining funds from the appeal are being put towards a fund for training in robotic surgery and significant progress in developing the fund into an award scheme was made, launching in early 2018. The fund provides Fellowships for training in robotic surgery, and a clinical visit programme. The administration of the application process for the awards is being taken forward on Prostate Scotland's behalf by the Urology Foundation.

The Appeal's fundraising approach was supported by an Appeal Committee and thanks go to the members: Robert Wilson, Alastair Mair, Alan McLaren, Prof Alan McNeill, Dr Anna Gregor, Ian Dunn, Kevin Robertson, Julia Miller, Naim Aktar, Peter de Vink, Stephen Docherty, Prof Walter Nimmo and Prof Arnold Maran.

### **4. Enabling men with prostate disease in Scotland to have appropriate, relevant, up-to-date, personalised treatments and services through the development of policy awareness and inclusion of prostate issues in national health/ public policy; and becoming a key voice of prostate patients' needs**

Prostate Scotland has also successfully advocated for the availability on the NHS in Scotland of several newer medicines for the treatment of advanced prostate cancer. A submission was made to the Scottish Medicines Consortium (SMC) advocating the inclusion, via the NHS, of Cabazitaxel for treatment of hormone resistant advanced prostate cancer. We were pleased when our and others' efforts bore fruit when in December 2016 the SMC decided to include the availability via NHS Scotland of Cabazitaxel for men with advanced prostate cancer after chemotherapy has failed. In addition, a submission was also made to the SMC consultation process urging the inclusion of Invicorp to be made available on the NHS as a secondary line treatment for erectile dysfunction (ED). It was also good news when SMC also approved this medicine to be available on the NHS in Scotland.

Prostate Scotland is a member of the Scottish Cancer Coalition (which has 21 member charities). The coalition's purpose is the exchange of information and joint working on issues affecting cancer in Scotland. As part of the group, Prostate Scotland has engaged in a variety of issues including on awareness and early diagnosis of cancer, access to cancer medicines and on supporting people living with cancer and post treatment. The charity's director, Adam Gaines, represents the Scottish Cancer Coalition on the Scottish Government's Cancer Taskforce Programme Board on the Transforming Cancer Care After-Treatment Programme which is taken forward in association with Macmillan Cancer Support.

Prostate Scotland has worked with key prostate disease organisations including with Prostate Cancer UK, the Edinburgh and Lothians Prostate Cancer Support Group, the Borders Prostate Cancer Support Group and UCAN in Aberdeen over the past year to advance prostate related activity. The charity also attended meetings of the Scottish Parliament Cross Party Group on Cancer and the Scotland against Cancer Conference.

# PROSTATE SCOTLAND

## Trustees' Report (Continued)

For The Period Ended 31 December 2017

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### **5. Widen Prostate Scotland's reach and support across Scotland and develop the organisational resource base and capacity to support its key work and objectives**

Significant progress was made in widening Prostate Scotland's reach and support across Scotland during the period. This included:

- Reaching thousands of people across Scotland with media mentions in national and local media about prostate disease and its treatments including in the, Daily Record, the Herald, Evening News, Evening Times, the Press and Journal and Scotsman and STV amongst others;
- Distributing over 20,000 awareness leaflets across Scotland;
- Widening of and an increase in the number of hospitals across Scotland providing Prostate Scotland information materials to patients including more hospitals in the West;
- An increase in the range and number of Toolbox workshops over the period, with Workshops taking place in Campbeltown, Oban, Newton Stewart, Hamilton, Lochgilphead, Edinburgh, Glasgow and Aberdeen. Numerous visits and presentations were held to celebrate supporters fundraising achievements and a significant number of talks and displays given to external groups, Freemason's Lodges, prostate cancer support groups, Rotary clubs, businesses and health events across Scotland;
- The redesign and rebuilding of the Prostate Scotland website making it more accessible and user friendly, with more content about prostate diseases and treatments as well more information for supporters and volunteers. The site is now more accessible via tablets and smartphones. Just under three quarters of visitors to the site were new and came from nearly every part of Scotland. There were also a significant number of visitors to the site from England and from 148 other countries;
- A further key objective during the year to develop and upgrade the charity's social media output. Significant progress was made through the charity's Facebook page - with approximately 55,000 people reached – a fourfold increase on the previous year.

#### **Fundraising activities**

Total funds raised during the period were £356,220 (2015-16 £649,436). This was lower than the previous year which saw significant levels of donations towards the (now completed) Blue Horizon Robot Appeal. Donations and legacies and Gift Aid made up £337,548 (2015-16 £576,979) of this and this was the highest level of donations received by the charity to date in a financial year outwith the robot appeal period, though it should be noted that the period covered 16 rather than 12 months. Expenditure of £58,141 was incurred on fundraising activities during the period.

Donations account for the largest element of the charity's income – just over 92%, and other voluntary fundraised income accounts for 5% making donations and other fundraised income the chief element in the charity's income. Significant steps and activities were taken forward during the period to further increase communications and engagement with donors and supporters. The trustees would like to acknowledge and thank all the charities' donors and supporters who enable the charity to take forward its work and activities.

The trustees very much appreciate the partnership and support of the Grand Lodge of Scotland in creating opportunities to raise awareness of prostate cancer and disease and record their sincere thanks. This support included two donations of £10,000 and £11,500 during the period enabling production of many additional information publications. This support also enabled the charity to upgrade and launch a new website. Prostate Scotland very much appreciates the engagement with freemasons right across Scotland and the support received from over 29 lodges. The freemasons have enabled the charity to reach many thousands more men. We have had several instances and reports of men receiving prostate information via this partnership that led to men seeking checks, and being diagnosed and receiving treatment. Activities in support of the charity by freemasons during the period included:

- A cycle ride organised by the Provincial Grand lodge of Stirlingshire which linked up all the lodges in the province raising over £28,875. Special thanks are due to the Provincial Grand Master, the Organising Committee and coordinators Alex Dalgettie and Gordon Turnbull;
- A Charity Firewalk by the Provincial Grand Lodge of Fife. This event raised £18,000, as well as significant media coverage. Special thanks to the Provincial Grand Master, the Organising Committee and the coordinator Colin Davie.

# **PROSTATE SCOTLAND**

## **Trustees' Report (Continued)**

### **For The Period Ended 31 December 2017**

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The charity was very grateful to receive a number of donations from trusts and foundations during the period including the Robert O. Curie Trust, the John M. Archer Trust, the Pettigrew Trust, Sym Charitable Trust, and the St James Place Foundation.

A number of fundraising events and initiatives were held during the period which included: James Thomson and Prestonfield House Hotel's Burns Supper in aid of the charity raising £18,000. Thanks are due to James Thomson, Alan McGulgan and the team at Prestonfield, the Chairman and speakers and performers on the evening: Grant Stoff, Simon Evans, Rhona Cameron, Cammy Goodhall, Brigid Mhairi and Richard Dunn.

The breadth of fundraising activities in both a geographical and type was extensive. We received several donations from Rotary Clubs across Scotland including from Inverkeithing, Alloa, Dunoon, Dundee, Monifieth, Strathhaven, Stirling, Fraserburgh, Thurso, Inverurie, Perth, Haddington, Aberfeldy, Bishopbriggs. Morrison's Construction contributed following Workshop Toolkit presentations. Comrie Cancer Care Research Club also generously made two significant donations.

Individual, group donations, sponsored events and fundraising events have been a vital support to Prostate Scotland. The trustees thank the individuals and groups for their kind donations and for giving substantial time and effort to organise and take part in such events including:

- Falkirk and Larbert Roundtable Cyclists who cycled from Malin Head to Mizen Head in Ireland, raising over £21,000 to benefit both Prostate Scotland and Breast Cancer Now;
- Lucy McAneny who organised the sixth Big Quiz in Galashiels raising over £3,000;
- Five intrepid cyclists who completed the Over the Hills challenge from Settle cricket club to Galashiels cricket club raising over £8000;
- Carol, Eleanor and Linda McCall, who organised a special fundraising night in Stewarton raising over £2,000;
- Kirkhill, Dunblane and Stirling Golf Clubs for fundraising and awareness support;
- Hillfoots Rugby Club who organised a rugby touch tournament raising over £2,300;
- Gavin and Gordon Spowage who undertook the Ochils Challenge, hiking 37 miles through the Ochils raising over £2,700;
- Bob Stark Memorial Fund run raising over £1,500;
- Scottish Police College raising over £1,500;
- The 26 runners who took part in the Edinburgh Marathon Festival and the 5 runners in the inaugural Stirling Marathon who together raised over £12,000;
- The Kempton Family who raised £1500;
- The Davidson family who undertook a variety of fundraising activities;
- Cameron Kennedy who undertook the West Highland Way Race raising over £1,600;
- The Mhac na h-Alba's Wild Atlantic Way Motorcycle Challenge across West Ireland which raised over £1,200;
- Kirstie Mathieson who ran her first marathon, and raised nearly £2,000;
- The Bouncy Bikers whose Cycling Challenge raised nearly £2,500;
- Craig Robertson and family organised a special walk from Aberdour to South Queensferry;
- Craig Conley participated in running activities in a number of half marathons, 10k and 5k races;
- Ann Rae and family who organised a range of fundraising activities raising over £1,300;
- The Wilson/McLaughlin family who undertook the Pedal for Scotland ride raising over £2,000;
- Murkle WI who raised over £2,300 from a dinner dance and Highland games stand;
- The charity was fortunate to receive support from the Westerton Male Voice Choir in the West of Scotland and also from the Rolling Hills Chorus in the east of Scotland.

The charity received several donations in the period from families and friends of loved ones who had passed away and who had sent in donations in memory of those they had lost. The trustees would like to express their sympathy and condolences and acknowledge these generous donations.

# PROSTATE SCOTLAND

## Trustees' Report (Continued)

### For The Period Ended 31 December 2017

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#### Volunteering activities

Our work would be more difficult without the support of volunteers throughout Scotland. Volunteering support has included assisting at staff awareness exhibitions and promotional displays, delivery of Toolbox Workshops, and awareness materials, local fundraising support, national events, and talks. Progress was made during the period on increasing the number of volunteers. The trustees would like to thank Alasdair Ferguson, Billy Mathieson, Gerry Gallacher, Gordon and Lorraine Turnbull, Lucy McAneny, Lucille Paterson, John Fulham, Michael Brown, Rob Lester, Roddy McLean, Stephen Bird, Alison Walker, Sarah Jane Whalen for their generous assistance and support during the period.

#### Financial review

The results for the period are set out in the statement of financial activities which shows a net surplus for the period of £67,160 (2015-16 deficit of £165,727). The charity's balance sheet remains strong with assets of £499,268.

Income by comparison with the previous period was lower at £356,220 (2015-16 £649,436). This difference is largely accounted for by the previous year's significant one off donations towards the Blue Horizon Robot Appeal. Income during the period from donations remained strong and was at its highest point outwith the two years of the Blue Horizon Robot Appeal, with donations and legacy income of £337,548 (2015-16 £576,979). Income from fundraising and charitable activities was down on the previous year at £18,465 (2015-16 £70,404) as the appeal had been completed.

Expenditure for the period was £289,060 (2015-16 £815,735) which, despite the longer period, was lower than in the previous year when significant expenditure was incurred on robotic equipment from the robot fund. Expenditure of £154,491 during the period (£113,073 in 2015-16) was directed towards advancing the information and advice project, development and printing of information and advice literature and to promote awareness of prostate disease and its treatments and taking forward the prostate services and treatment research project which was higher than in the previous year.

The funds for the Information and Advice Project from the Scottish Government were fully disbursed during the year. The trustees will continue to designate certain funds for key projects to assist in fulfilling key objectives. This includes the designation of £39,000 towards the Information and Advice project, £43,000 towards the prostate disease and services and treatments research, £40,000 towards prostate awareness and 14,000 towards the prostate app. The remaining robot appeal fund of £105,828 is designated and £6,655 is restricted. Unrestricted reserves (after designation) of £254,224 were held. It is considered that reserves should be maintained at a level to cover at least nine months operating expenditure and the unrestricted and free reserve is very close to that target level.

Donations account for the largest element of the charity's income, just over 95% and other voluntary fundraised income accounts for 5%, making donations and other fundraised income the chief element in the charity's income. Interest on income and investment gains at £207 were significantly lower than the previous year of £2,053 due both to low interest rates, and the liquidation of the charity's investment portfolio to facilitate grant expenditure on the robot appeal.

The continued level of support through donations and fundraising activity together with the increased geographical engagement and reach of the charity across Scotland is very positive.

In the previous year the charity liquidated its investment portfolio to finance donations/grants for the robotic prostate cancer surgical equipment resulting in only bank deposits being held. With interest rates being low, the investment return has suffered.

# PROSTATE SCOTLAND

## Trustees' Report (Continued)

For The Period Ended 31 December 2017

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### Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure that appropriate controls are in place to provide reasonable assurance against fraud and error. The trustees have identified and reviewed its major risks and are satisfied that systems are in place to mitigate exposure to major risks. The principal risks and uncertainties to which the charity is exposed are:

- The economic environment puts pressure on voluntary charitable donations. The charity benefits strongly from voluntary donations and has seen a rise in the number and amount of these in the past few years. In order to mitigate against this risk, the trustees have scrutinised the budget carefully in order to ensure that projections of income are prudent, as well as having developed a plan as part of the 2016-19 business plan to diversify and grow income and sustain voluntary donations;

- Demand for the charity's services could begin to exceed resource capacity; Demand for materials from the charity is rising. However much of this growth has been anticipated as part of plans to increase awareness and measures to increase the amount of materials have been put in place, and also some recent increases in staff resourcing;

- GDPR The new General Data Protection Regulation is introducing new requirements and the protection of data. The trustees have preparations in place to enable the charity to incorporate these requirements and are confident that the charity is well positioned to meet the requirements.

### Future Plans

The charity's Trustee Board reviewed the charity's mission, vision and approach in 2016 and was satisfied that this was still appropriate and relevant. They adopted a new three year business plan aimed at further increasing the impact of the charity's work. Key objectives set for the three years are:

- Increased promotion of awareness and information on prostatic diseases and early detection;
- Further development of policy awareness and inclusion of prostate issues in national health/public policy;
- Development of emphasis on/availability of treatment and research into prostatic disease in Scotland;
- Conclusion of the Blue Horizon Robot Appeal;
- Extending the charity's reach and development across Scotland;
- Developing, in partnership with Highland Health Board and TCAT an app for men diagnosed with prostate cancer;
- Developing the organisational resource base and capacity to take forward the charity's work and objectives.

At its meeting in February 2018, the Board reviewed progress and activity and received and approved the workplan for the coming year which includes:

- Developing and increasing distribution outlets for Information and Advice materials to men and to health professionals and developing the range and format of materials;
- Completing the Spotlight On series of information materials;
- Developing and taking forward a new patient research and policy project;
- Taking forward the Workplace Initiative and Toolbox Talks;
- Developing the fundraising base;
- Progressing the recruitment and engagement of more volunteers;
- Developing and rolling out a new awareness and fundraising campaign to help raise awareness of prostate disease;
- Progressing further a programme of targeted awareness work about prostate disease to include new materials, approaches via health centres and community settings, and through exhibitions and events;
- Completing the joint research project into the provision of services and treatments for prostate disease and prostate cancer across Scotland with the University of Stirling Cancer Care Research Centre;
- Following the completion of the robot appeal, the development of a training fund for robotic surgery in Scotland.

# PROSTATE SCOTLAND

## Trustees' Report (Continued)

### For The Period Ended 31 December 2017

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The trustees recognise that raising income remains a key task, and that the further development of voluntary/individual giving remains a priority. With respect to expenditure in the period, 17% of total income was spent on support and governance costs, representing 22% of total expenditure. The trustees will aim to ensure that expenditure on administration continues to be low maintaining our cost effectiveness.

Key areas of expenditure in the coming year are expected to be:

- The development of a new awareness campaign;
- Research into services and treatment provision for prostate disease across Scotland;
- Scotland-wide Advice and Information work, particularly developing additional materials, and the Workplace Initiative;
- Progressing awareness to improve public understanding of prostatic disease in particular encouraging more men and their families to be aware of prostatic disease symptoms and seek early advice;
- New IT support and supporter relations software including the purchase a new database;
- Developing a Scottish fund for training in robotic surgery.

#### Structure, governance and management

The charity is controlled by its governing document, the Memorandum and Articles of Association, and is a company, limited by guarantee, as defined in the Companies Act 1985. The organisation is a registered Scottish charity under the Charities and Trustee Investment (Scotland) Act 2005. The Board of trustees meets quarterly and receives reports on income and expenditure, as well as the charity's administration and management. The Trustees set and approve the charity's strategy and key policies. Day to day operations, management and administration of the charity are delegated by the trustees to the charity's director Adam Gaines, who is a full time employee and who makes regular reports to the Board. Sir Tom Farmer CBE CVO KCSG DL was appointed as the charity's Patron in July 2009.

The trustees, who are also the directors for the purpose of company law, and who served during the period were:

Mr I G Conn  
Dr A Gregor CBE  
Mrs J Greig  
Mrs M F Hallam  
Mr A C McLaren  
Prof S A McNeill  
Mr J M Thomson OBE  
Mr R N Wilson  
Mrs M A McNeill  
Mr B G Thomas

(Appointed 6 December 2017)

#### Induction for Trustees

Trustees when appointed are given an induction pack about the charity and its strategy, work and policies as well as opportunities to meet with the Chairman and the Director prior to appointment and to be briefed about the charity's work on appointment and to meet key staff.

The charity is directed, controlled, managed and operated by the board of trustees, who are the statutory company directors, and the managing director, who comprise the charity's key management personnel. All board members give their time freely and no remuneration was awarded to any board member in the period. Remuneration of the charity's staff management is determined by the board. This is reviewed by the board annually against key benchmarks, and from 2017 onwards is subject to an annual performance appraisal system. There are no employees who receive employee benefits of more than £60,000 per annum.

# PROSTATE SCOTLAND

## Trustees' Report (Continued)

For The Period Ended 31 December 2017

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### Related Party Transactions

In January 2017 Prestonfield House Hotel Limited held a Burns Supper in aid of Prostate Scotland, a company of which James Thomson, trustee, is a director. Prostate Scotland took a table at the event for key supporters of the charity for a fee of £500 (2015-16 £500). The charity paid a fee of £322 to Lindsay WS Services for assistance during the negotiation of a lease on the charity's office, Alan McLaren, trustee, is a partner in Lindsay WS Services.

During the period unconditional donations and fundraising auction receipts of £2,100 were received from trustees, or companies that they are a director of.

### Statement of trustees' responsibilities

The trustees, who are also the directors of Prostate Scotland for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that Period.

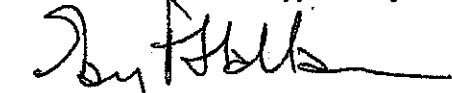
In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Charity has charity trustees indemnity insurance on behalf of the trustees.

The trustees' report was approved by the Board of Trustees.



Mrs M F Hallam  
Trustee

Dated: 17 May 2018

# PROSTATE SCOTLAND

## Independent Examiner's Report

### To The Trustees Of Prostate Scotland

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I report on the accounts of the charity for the Period ended 31 December 2017, which are set out on pages 13 to 24.

#### Respective responsibilities of trustees and examiner

The charity's trustees, who are also the directors of Prostate Scotland for the purposes of company law, are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investments (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

#### Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
  - (i) to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
  - (ii) to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations;have not been met or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Sharon Collins FCCA  
Independent examiner

For and on behalf of Condie & Co  
10 Abbey Park Place  
Dunfermline  
Fife  
KY12 7NZ

Dated: 21 May 2018



# PROSTATE SCOTLAND

## Statement Of Financial Activities Including Income And Expenditure Account

For The Period Ended 31 December 2017

	Notes	Unrestricted funds £	Restricted funds £	Total 2017 £	Total 2016 £
<b>Income from:</b>					
Donations and legacies	3	331,161	6,387	337,548	576,979
Charitable activities	4	18,465	-	18,465	70,404
Investments	5	207	-	207	2,053
<b>Total income</b>		<b>349,833</b>	<b>6,387</b>	<b>356,220</b>	<b>649,436</b>
<b>Expenditure on:</b>					
Raising funds	6	58,141	-	58,141	47,496
Charitable activities	7	217,877	13,042	230,919	768,239
<b>Total resources expended</b>		<b>276,018</b>	<b>13,042</b>	<b>289,060</b>	<b>815,735</b>
Net gains/(losses) on investments	11	-	-	-	572
<b>Net incoming/(outgoing) resources before transfers</b>		<b>73,815</b>	<b>(6,655)</b>	<b>67,160</b>	<b>(165,727)</b>
Gross transfers between funds		(6,655)	6,655	-	-
<b>Net income/(expenditure) for the year/ Net movement in funds</b>		<b>67,160</b>	<b>-</b>	<b>67,160</b>	<b>(165,727)</b>
Fund balances at 1 September 2016		428,891	6,655	435,546	601,273
<b>Fund balances at 31 December 2017</b>		<b>496,051</b>	<b>6,655</b>	<b>502,706</b>	<b>435,546</b>

The statement of financial activities includes all gains and losses recognised in the period.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# PROSTATE SCOTLAND

## Statement Of Financial Position

As At 31 December 2017

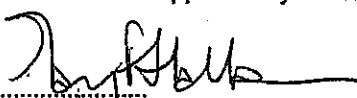
	Notes	2017		2016	
		£	£	£	£
<b>Fixed assets</b>					
Intangible assets	13		19,456		5,722
Tangible assets	14		4,168		5,710
			<u>23,624</u>		<u>11,432</u>
<b>Current assets</b>					
Debtors	15	6,691		21,688	
Cash at bank and in hand		490,619		904,730	
		<u>497,310</u>		<u>926,418</u>	
<b>Creditors: amounts falling due within one year</b>	16	<u>(18,228)</u>		<u>(502,304)</u>	
Net current assets			<u>479,082</u>		<u>424,114</u>
<b>Total assets less current liabilities</b>			<u>502,706</u>		<u>435,546</u>
<b>Income funds</b>					
Restricted funds	17		6,655		6,655
Unrestricted funds					
General unrestricted funds		<u>496,051</u>		<u>428,891</u>	
			<u>496,051</u>		<u>428,891</u>
			<u>502,706</u>		<u>435,546</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the Period ended 31 December 2017. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The trustees' responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The accounts were approved by the Trustees on 17 May 2018

  
.....  
**Mrs M F Hallam**  
Trustee

Company Registration No. SC306268

# PROSTATE SCOTLAND

## Notes To The Financial Statements

For The Period Ended 31 December 2017

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### 1 Accounting policies

#### Charity information

Prostate Scotland is a private company limited by guarantee incorporated in Scotland. The registered office is Princes Exchange, 1 Earl Grey Street, Edinburgh, EH3 9EE.

#### 1.1 Accounting convention

The accounts have been prepared in accordance with the charity's [governing document], the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### Transition to FRS 102

These financial statements for the Period ended 31 December 2017 are the first financial statements of Prostate Scotland prepared in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland. The date of transition to FRS 102 was 1 September 2015. An explanation of how transition to FRS 102 has affected the reported financial position and financial performance is given in note 21.

#### 1.2 Going concern

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

#### 1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# PROSTATE SCOTLAND

## Notes To The Financial Statements (Continued)

For The Period Ended 31 December 2017

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### 1 Accounting policies

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

#### 1.5 Resources expended

All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay expenditure. All costs have been directly attributed to one of the functional categories or resources expenses in the SOFA.

Resources expended are included in the SOFA on an accruals basis, inclusive of any VAT which can not be recovered. Certain expenditure is directly attributable to specific activities and has been included in those cost categories.

Certain other costs, which are attributable to more than one activity, are apportioned across categories on the basis of an estimate of the proportion of time spent by staff on those activities.

#### 1.6 Intangible fixed assets other than goodwill

Intangible assets acquired separately from a business are recognised at cost and are subsequently measured at cost less accumulated amortisation and accumulated impairment losses. Intangible assets acquired on business combinations are recognised separately from goodwill at the acquisition date if the fair value can be measured reliably.

Amortisation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Website	20% straight line p.a.
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#### 1.7 Tangible fixed assets

Tangible fixed assets are initially measured at cost, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost of assets less their residual values over their useful lives on the following bases:

Fixtures, fittings & equipment	33.3% straight line p.a.
Computers	33.3% straight line p.a.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

#### 1.8 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

Intangible assets with indefinite useful lives and intangible assets not yet available for use are tested for impairment annually, and whenever there is an indication that the asset may be impaired.

# PROSTATE SCOTLAND

## Notes To The Financial Statements (Continued)

For The Period Ended 31 December 2017

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### 1 Accounting policies

#### 1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

# PROSTATE SCOTLAND

## Notes To The Financial Statements (Continued)

For The Period Ended 31 December 2017

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Donations and legacies

	Unrestricted funds	Restricted funds	Total 2017	Total 2016
	£	£	£	£
Donations and gifts	331,161	6,387	337,548	576,979
For the Period ended 31 August 2016	208,871	368,108		576,979

### 4 Charitable activities

	2017	2016
	£	£
Sales within charitable activities	18,465	70,404

### 5 Investments

	2017	2016
	£	£
Dividends	-	1,436
Corporate bonds	-	116
Interest receivable	207	501
	207	2,053

# PROSTATE SCOTLAND

## Notes To The Financial Statements (Continued)

For The Period Ended 31 December 2017

### 6 Raising funds

	2017	2016
	£	£
<u>Fundraising and publicity</u>		
Staging fundraising events	58,141	47,496
	<u>58,141</u>	<u>47,496</u>

### 7 Charitable activities

	Information advice and awareness	Robot appeal	Total 2017	Total 2016
	£	£	£	£
Rent	20,592	-	20,592	13,776
Heat & light	1,162	-	1,162	421
Advertising	4,562	469	5,031	1,250
Exhibition costs	2,900	-	2,900	3,125
Printing & stationery	29,349	131	29,480	19,417
Maintenance	4,013	-	4,013	4,446
Travel & subsistence	3,715	1,160	4,875	2,871
Subscriptions	827	-	827	689
Robot equipment donations	-	5,740	5,740	586,000
Sundry	3,142	-	3,142	11,361
Employee costs	84,229	5,232	89,461	85,930
	<u>154,491</u>	<u>12,732</u>	<u>167,223</u>	<u>729,286</u>
Share of support costs (see note 8)	40,968	-	40,968	20,854
Share of governance costs (see note 8)	22,418	310	22,728	18,099
	<u>217,877</u>	<u>13,042</u>	<u>230,919</u>	<u>768,239</u>
<b>Analysis by fund</b>				
Unrestricted funds	217,877	-	217,877	
Restricted funds	-	13,042	13,042	
	<u>217,877</u>	<u>13,042</u>	<u>230,919</u>	
<b>For the Period ended 31 August 2016</b>				
Unrestricted funds	-	145,531		145,531
Restricted funds	622,708	-		622,708
	<u>622,708</u>	<u>145,531</u>		<u>768,239</u>

# PROSTATE SCOTLAND

## Notes To The Financial Statements (Continued)

For The Period Ended 31 December 2017

### 8 Support costs

	Support Governance		2017	2016	Basis of allocation
	costs	costs	£	£	
Staff costs	40,968	-	40,968	20,854	Allocated on time
Audit fees	-	-	-	4,080	Governance
Accountancy	-	6,314	6,314	3,852	Governance
Legal and professional	-	9,490	9,490	7,606	Governance
Depreciation	-	6,924	6,924	2,561	Governance
	<u>40,968</u>	<u>22,728</u>	<u>63,696</u>	<u>38,953</u>	
Analysed between Charitable activities	<u>40,968</u>	<u>22,728</u>	<u>63,696</u>	<u>38,953</u>	

### 9 Trustees

None of the trustees or any persons connected with them received any remuneration or benefits from the charity during the period.

### 10 Employees

#### Number of employees

The average monthly number employees during the period was:

	2017 Number	2016 Number
	<u>4</u>	<u>3</u>
<b>Employment costs</b>	<b>2017</b>	<b>2016</b>
	£	£
Wages and salaries	149,529	99,225
Social security costs	11,478	7,558
Pension Contributions	<u>881</u>	<u>-</u>

The Trustees and the managing director are the key management personnel of the charity. All board members give their time freely and no remuneration was awarded to any board member in the period. The total employment benefits received by the management of the charity, including pension contributions, for the 16 month period were £61,525 and were £46,371 for the 12 months ending 31<sup>st</sup> December 2017. One employee received emoluments for the 16<sup>th</sup> month period above £60,000 (no employees receive annual emoluments over £60,000).

### 11 Net gains/(losses) on investments

	2017	2016
	£	£
Gain/(loss) on sale of investments	<u>-</u>	<u>572</u>



# PROSTATE SCOTLAND

## Notes To The Financial Statements (Continued)

For The Period Ended 31 December 2017

### 12 Corporation Tax

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988.

### 13 Intangible fixed assets

	Website £
<b>Cost</b>	
At 1 September 2016	70,585
Additions	17,167
At 31 December 2017	<u>87,752</u>
<b>Amortisation and impairment</b>	
At 1 September 2016	64,863
Amortisation charged for the period	3,433
At 31 December 2017	<u>68,296</u>
<b>Carrying amount</b>	
At 31 December 2017	<u>19,456</u>
At 31 August 2016	<u>5,722</u>

### 14 Tangible fixed assets

	Fixtures, fittings & equipment £	Computers £	Total £
<b>Cost</b>			
At 1 September 2016	9,895	5,323	15,218
Additions	653	1,294	1,947
At 31 December 2017	<u>10,548</u>	<u>6,617</u>	<u>17,165</u>
<b>Depreciation and impairment</b>			
At 1 September 2016	6,553	2,954	9,507
Depreciation charged in the period	1,645	1,845	3,490
At 31 December 2017	<u>8,198</u>	<u>4,799</u>	<u>12,997</u>
<b>Carrying amount</b>			
At 31 December 2017	<u>2,350</u>	<u>1,818</u>	<u>4,168</u>
At 31 August 2016	<u>3,342</u>	<u>2,368</u>	<u>5,710</u>

# PROSTATE SCOTLAND

## Notes To The Financial Statements (Continued)

For The Period Ended 31 December 2017

15 Debtors	2017	2016
Amounts falling due within one year:	£	£
Trade debtors	611	-
Other debtors	3,222	18,002
Prepayments and accrued income	2,858	3,686
	<u>6,691</u>	<u>21,688</u>

16 Creditors: amounts falling due within one year	2017	2016
	£	£
Trade creditors	2,419	490,012
Other creditors	11,545	511
Accruals and deferred income	4,264	11,781
	<u>18,228</u>	<u>502,304</u>

### 17 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds				Balance at 31 December 2017
	Balance at 1 September 2016	Incoming resources	Resources expended	Transfers	
	£	£	£	£	£
Robot Appeal	6,655	6,387	(13,042)	6,655	6,655
	<u>6,655</u>	<u>6,387</u>	<u>(13,042)</u>	<u>6,655</u>	<u>6,655</u>

# PROSTATE SCOTLAND

## Notes To The Financial Statements (Continued)

For The Period Ended 31 December 2017

### 18 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds				Balance at 31 December 2017
	Balance at 1 September 2016	Incoming resources	Resources expended	Transfers	
	£	£	£	£	£
General fund	181,185	342,196	(139,830)	(129,327)	254,224
Designated Information and Advice Fund	31,000	610	(96,787)	104,177	39,000
Designated Prostate Disease Service and Research Fund	16,000	7,027	(4,605)	24,577	42,999
Designated Prostate Awareness Fund	5,000	-	(29,795)	64,795	40,000
Designated Robotic Surgery Appeal Fund	195,706	-	(5,001)	(84,877)	105,828
App Development 2018	-	-	-	14,000	14,000
	<u>428,891</u>	<u>349,833</u>	<u>(276,018)</u>	<u>(6,655)</u>	<u>496,051</u>

#### General funds

This fund represents the free reserves after allowing for all designated funds.

#### Designated funds

Designated Information and Advice Fund is towards developing and providing information and advice materials on prostate disease.

Designated Prostate Disease Service and Research Fund is towards taking forward research into prostate disease patients services and treatment needs.

Designated Prostate Awareness Fund is towards the charity's prostate disease awareness activities.

Designated Robotic Surgery Appeal Fund was to raise funds for the provision of Robot assisted prostatic surgery in Scotland.

The App development fund has been set up to provide funds for the development of an electronic "app" with information about prostate cancer and its treatments for the use of men with prostate cancer in Scotland.

### 19 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total
	£	£	£
Fund balances at 31 December 2017 are represented by:			
Intangible fixed assets	19,456	-	19,456
Tangible assets	4,168	-	4,168
Current assets/(liabilities)	<u>472,427</u>	<u>6,655</u>	<u>479,082</u>
	<u>496,051</u>	<u>6,655</u>	<u>502,706</u>

# PROSTATE SCOTLAND

## Notes To The Financial Statements (Continued)

For The Period Ended 31 December 2017

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### 20 Operating lease commitments

#### Lessee

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2017	2016
	£	£
	18,000	28,000

### 21 Reconciliations on adoption of FRS 102

#### Reconciliation of fund balances

	At 1 Sep 2015	At 31 Dec 2016
Notes	£	£
Fund balances as reported under previous UK GAAP and under FRS 102	601,273	435,546

#### Reconciliation of net movement in funds

Notes	2016
	£
Net movement in funds as reported under previous UK GAAP and under FRS 102	(165,727)

#### Notes to reconciliations on adoption of FRS 102

##### Reallocation of website development tangible assets

In accordance with FRS 102 website development within tangible assets has been reallocated to intangible assets. This resulted in £70,585 website development cost being moved from tangible assets to intangible assets and £64,863 of tangible assets depreciation being moved to intangible assets amortisation. The transitional adjustment was made in 2016. This had no overall effect on profit or equity.