

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR
ENDED 31st AUGUST 2016
FOR
PROSTATE SCOTLAND LIMITED**

CONDIE & CO

Chartered Accountants & Statutory Auditor
10 Abbey Park Place
DUNFERMLINE
KY12 7NZ

Prostate Scotland Limited

Contents of the Financial Statements

Year Ended 31st August 2016

	<i>Page</i>
Trustees Report	3
Independent Auditors' Report	22
Statement of Financial Activities	24
Balance Sheet	25
Notes to the Financial Statements	26

Prostate Scotland Limited

Report of the Trustees

Year Ended 31st August 2016

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 August 2016. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (effective 1 January 2015).

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Name Prostate Scotland Limited

Registered Company Number SC306268

Charity Registration Number SC037494

Registered Office Princes Exchange
1 Earl Grey Street
Edinburgh
EH3 9EE

Administrative Office 14 Torphichen Place
Edinburgh
EH3 8DU

Trustees

The trustees who served during the year were as follows:

Prof. S A McNeill

Mrs M A McNeill

Mr AC McLaren

Mrs M F Hallam

Mr J M Thomson OBE

Dr A Gregor CBE

Dr D. J Bilsland

Resigned 01.10.15

Mrs Julia Greig

Dr I G Conn

Mr R N Wilson

Company Secretary

Mrs M A McNeill

Senior Statutory Auditor

Sharon Collins FCCA

Auditors

Condie & Co
Chartered Accountants &
Statutory Auditors
10 Abbey Park Place
Dunfermline
Fife KY12 7NZ

Investment Managers

Adam & Co
25 St Andrews Square
Edinburgh
EH2 1AF

Prostate Scotland Limited

Report of the Trustees *(continued)*

Year Ended 31st August 2016

Reference and administrative details (continued)

Solicitors Turcan Connell
Princes Exchange
1 Earl Grey Street
Edinburgh
EH3 9LL

Objectives and aims

The objects of the charity are to advance education and health in relation to prostatic disease and the relief of ill-health through the advancement of treatment and management of prostatic diseases by all or some of the following means:-

- the advancement of education about the prostate gland, its diseases and their treatment;
- the funding of, provision of counselling, support and advice for those affected by prostate disease;
- research into prostate disease in Scotland or elsewhere;
- the provision of funding to purchase and maintain surgical equipment for the treatment of prostate disease;

The charity's short to medium term aims are to:

- enable more men, their families and key decision makers in Scotland to be aware of prostate disease and know how to get help, advice and treatment through printed, electronic and personal communication;
- encourage the development of health policies which include prostate disease and treatment;
- increase survival rates for prostate cancer through encouraging early diagnosis; and an increase in numbers seeking diagnosis;
- develop emphasis on the knowledge and availability of treatments, equipment and research into prostatic disease in Scotland;
- to become a leading charity choice across Scotland for anyone affected by prostate disease and a key voice for patients in Scotland.

Actions and significant activities towards achieving these include:

- the development, dissemination and promotion of materials to increase awareness of prostatic disease including the development of awareness campaigns;
- the development and dissemination of leaflets and booklets to provide people with information about prostate diseases and their treatments; with dissemination particularly via GP surgeries and hospitals;
- provision of a multifunctional website to provide information on prostatic disease;
- delivering a Workplace Initiative on prostate disease information in the workplace;
- completion of the Blue Horizon Robot Appeal with target of raising £2.8m to enable the provision of robot-assisted prostatic surgery in the East and West of Scotland;
- advancing a joint research project with the Cancer Care Research Centre at Stirling University into the future service and treatment needs of men with prostate disease in Scotland;
- working in partnership with charities and health organisations to encourage the inclusion and adoption of greater treatment provision for prostatic disease.

Prostate Scotland Limited

Report of the Trustees *(continued)*

Year Ended 31st August 2016

Achievements and performance

There was significant progress during the year in completing the charity's business plan for 2013-16 and taking forward the charity's three year strategy and business plan for 2016-19.

Key priorities have been to:

- increase the amount of (and relevancy/appropriateness of) information and awareness of prostatic disease and its treatments;
- enable men with prostate disease in Scotland to have appropriate, relevant, up-to-date, personalised treatments and services;
- develop policy awareness and inclusion of prostate issues in national health/public policy; becoming a key voice of prostate patients' needs;
- develop research into improvements of services and treatment for prostate diseases in Scotland;
- complete the Blue Horizon Robot Appeal for robotically-assisted prostate surgery in Scotland;
- widen Prostate Scotland's reach and support across Scotland and develop the organisational resource base and capacity to support its work and objectives.

Significant progress was made towards achieving these priorities:

- by the end of the year £2,813,451 had been raised or pledged towards the Blue Horizon Robot Appeal from various donors meeting the £2.8m target for the Appeal. This includes the contribution of up to £2,000,000 from the Scottish Government.
- the provision of Information and Advice materials to members of the public, including the distribution of 20,000 'Brief' and 'Simple Guides' to prostate disease and its treatments and over 5,500 comprehensive 'Explanatory Booklets' and 'Spotlight on' guides on the treatment of prostate disease;
- over 41 toolbox talks and workplace events and over 28 awareness and fundraising talks, displays and exhibitions across Scotland; reaching many people across the country;
- many people were reached through partnerships with the Freemasons and the Rotary Clubs;
- thousands of people in Scotland were reached through media, publications, website and events during the year:
 - Media coverage was achieved in most national newspapers, as well as a significant number of local ones from John O'Groats to Galloway;
 - Over 76,000 page views were achieved via the website from 26,500 visitors;
 - There was a significant increase in the number of people reached via the Prostate Scotland Facebook page with over 14,000 viewings of posts;
 - Regional news coverage of the Rotary Ride reached over 100,000 people.
- taking forward the research project with the Cancer Care Research Unit at Stirling University.

Prostate Scotland Limited

Report of the Trustees *(continued)*

Year Ended 31st August 2016

Achievements and performance (continued)

1. Increasing the amount of information and awareness of prostatic disease and its treatments

In order to increase the availability of information and advice across Scotland, Prostate Scotland has taken forward an Information and Advice Project to develop information for men, their families/partners and also for primary care staff and GPs. The objective of the project is to ensure that every man in Scotland has access to at least one piece of literature about prostate disease.

The charity produces informative introductory guides, explanatory guides (for men and their families post diagnosis) and spotlight on guides about specific treatments. The objective of the information materials is threefold:

- to raise awareness of prostate disease and cancer amongst the public particularly targeting men over 50, men within 'hard to reach groups' and men most at risk of prostate disease;
- to have available accessible and relevant information and resources for men and their families following a diagnosis of prostate disease or prostate cancer;
- for clinicians, Clinical Nurse Specialists (CNS) and GPs to have back-up information to provide to men following their consultation.

Significant progress and impact was made during the year on taking forward this work and towards meeting the targets set for the year. For the year, two key targets were set:

- developing and increasing distribution outlets of materials for men and health professionals;
- developing the range of information materials and completing the 'Spotlight On' series of information materials.

During the year we developed:

- an updated explanatory guide to early prostate cancer;
- an updated spotlight on guide to active surveillance as a management for prostate cancer;
- an updated spotlight guide to prostate biopsy – including template guided biopsy and MRI fusion guided biopsy;
- a new spotlight guide to minimal access surgery covering both laparoscopic and robotic surgery;
- distributed over 20,000 simple & brief guides and over 5,500 explanatory/spotlight guides.

During the year we saw an increase in the number of hospitals in Scotland distributing our information to patients, with the majority of Scottish hospitals now giving them to patients. The charity handled several hundred individual written, telephone, email and face to face information and advice requests about prostate disease and its treatments from members of the public in 2015-16. In addition to the main Scottish cities these information and advice requests came from right across Scotland ranging from the Borders to Dumfries and Galloway, Orkney, Stornoway and Ullapool.

Prostate Scotland Limited

Report of the Trustees *(continued)*

Year Ended 31st August 2016

Achievements and performance *(continued)*

2. **Awareness Initiative** – the key target for our awareness work in 2015-16 was to take forward a programme of targeted awareness work about prostate disease to include new materials, approaches via health centres and community settings, and through exhibitions and events.

This target was substantially met. We undertook a significant programme of awareness raising work focussed on signs and symptoms of prostate disease to encourage early diagnosis. This included:

- exhibiting at a number of awareness events during the year including the Ideal Home Show, the 50+ Show in Glasgow, the Scottish Urological Society and at the Gardening Scotland Show courtesy of Stirling Rotary Club;
- a special awareness day was held with the Dumfries Rotary club at the Queen of the South Football Club where materials were handed out to supporters;
- talks and displays were given to several Provincial Grand Lodges and Daughter Lodges, many health and safety awareness days, a number of prostate cancer support groups as well as many Rotary clubs across Scotland. Materials were distributed to every Freemasons Lodge in Scotland.

A key element in our awareness programme has been the Workplace Initiative, designed to reach men and their partners via information through the work place. The Workshops have proved to be a very successful way of reaching our target audience and over 41 workshops were delivered. Feedback from the talks has been excellent demonstrating increased knowledge of prostate disease and its symptoms as well as reports of men seeking follow up GP appointments. Organisations we partnered with included Rosyth Dockyard, Morrison Construction, Kier, BAE Systems, Honeywell, Hydrus Engineering, the Child Maintenance Group and the DWP.

36 Rotary Clubs across Scotland took part in the 2016 Rotary Ride for prostate cancer in aid of Prostate Scotland. Media coverage of the Ride across the country reached over 100,000 people and raising over £16,000 towards the charity's work.

The aim of launching a new combined awareness and fundraising initiative during the year was postponed, in order to focus on the completion of the Blue Horizon Robot Appeal.

The trustees acknowledge their sincere thanks to the Scottish Government for their support towards the information work during the year, via a Section 16B grant. Additional significant donations towards this work included support from an anonymous donor, Comrie Cancer Care Research and Relief Fund, Edinburgh and Lothians Prostate Cancer Support Group.

The trustees would also like to thank the advisory group that supports the Information and Advice Project (PAGES). It includes patients, former patients, clinical nurse specialists and clinicians from across Scotland. It is chaired by trustee Professor Alan McNeill. Membership included Mr Ben Thomas, Consultant Urologist Borders General Hospital, Mr Graham Hollins, Consultant Urologist Ayr Hospital, Scott Little, Clinical Nurse Specialist Western General Hospital, Mr Brian Corr, Urology Clinical Nurse Specialist Raigmore Hospital, Peter Phillips, Dr Roy Partington, Ms Lesley McKinlay, Lecturer Queen Margaret University, Dr Rob Lester and Adam Gaines, the charity's director.

Prostate Scotland Limited

Report of the Trustees *(continued)*

Year Ended 31st August 2016

Achievements and performance *(continued)*

The trustees would like to also thank Mae Bell, the Information and Advice Coordinator, for her dedication and hard work in taking forward the Information and Advice project.

Thanks are also due to Kara Anderson at Union Advertising, Mr David Douglas, Consultant Urologist at Raigmore Hospital Inverness, Dr Abdulla Alhasso Consultant Oncologist at the Beatson, Dr Alastair Law - Consultant Oncologist Western General Hospital Edinburgh, Dr Duncan McLaren, Consultant Oncologist Western General Hospital Edinburgh, and Dr Nick MacLeod Consultant Clinical Oncologist at the Beatson.

Developing and promoting awareness of prostate cancer and disease, its symptoms especially amongst men over 49 and their families across Scotland has been a significant and important part of the charity's work. The trustees would like to thank the individual donors, companies, organisations, clinicians and volunteers who have supported the awareness work over the past year. Two key partners have enabled the charity to extend its reach further across Scotland - The Grand Lodge of Scotland and its Provincial and daughter lodges, and Rotary Great Britain and Ireland and Rotary clubs across Scotland. The trustees thank these organisations for the significant impact they have made on promoting prostate issues.

3. Development of research into further improvements of services and treatments for prostate diseases in Scotland

The key objective for the year in relation to this aim was the taking forward of a research project into future needs for prostate disease services and treatments. This project had been successfully set up in the year as a partnership between Prostate Scotland and the Cancer Care Research Centre at the University of Stirling. The project is looking at ways of improving access to treatments, further encouraging early diagnosis of prostate cancer, and the treatment and services implications of the 35% rise in the incidence of prostate cancer forecast over the next ten years. The project researcher is Ashleigh Ward, a lecturer at the University of Stirling. The project academic supervisors are Prof Liz Forbat from the University of Canberra and Dr Nicola Cunningham from the Cancer Care Research Centre and the non-academic supervisor is Adam Gaines. Prof Alan McNeill and Mr Seamus Teahan from Forth Valley are the clinical advisers to the project. It is expected that the project will report in 2017.

The trustees would like to thank the members of the Project Advisory Group for their input, Stephen Bird, Nicola Cunningham, Ian Dunn, Prof Liz Forbat, Adam Gaines, Dr Alan McNair, Prof Alan McNeill, Dr Rob Lester, Dr Sandy Stuart, Seamus Teahan and Ashleigh Ward.

During the year the trustees agreed to further research work relating to prostate patients' needs, perspectives and treatment needs. This will be taken forward in the coming year.

Prostate Scotland Limited

Report of the Trustees *(continued)*

Year Ended 31st August 2016

Achievements and performance *(continued)*

4. Completion of the Blue Horizon Robot Appeal for robotically-assisted prostate surgery in Scotland.

The charity established the Blue Horizon Robot Appeal in February 2014 to raise money to bring about and support robot assisted surgery programmes in the east and west of Scotland. This treatment was unavailable in Scotland but had become a surgical treatment of choice in England, Europe and the United States. The target amount of £2.8m was reached by the end of the financial year. £2,813,451 had been raised or pledged towards the appeal target of £2.8m (including a contribution of £2m by the Scottish Government). During the year some significant fundraising was taken forward by many individuals and groups. These included:

- The Freemasons, under the leadership of the Grand Lodge of Scotland, raised a magnificent £125,000 through a special Zipline Challenge across the Clyde, involving Provincial Grand Lodges and daughter lodges from across Scotland;
- The Glasgow Prostate Scotland Ball raised £57,866. Half of the proceeds of which were donated towards the appeal.

Donations were received from several trusts and foundations, including the Robertson Trust, the Hugh Fraser Foundation, the Sir Tom Farmer Foundation and the Barcapel Foundation, PF Charitable Trust amongst others.

During the year a substantial donation/grant was made from this appeal fund to NHS Greater Glasgow and Clyde towards the robot assisted prostate cancer surgery programme and equipment for the West of Scotland, which is run by NHS Greater Glasgow and Clyde on behalf of NHS Ayrshire and Arran NHS Forth Valley, NHS Lanarkshire and NHS Greater Glasgow and Clyde. Another substantial donation/grant was made during the year to NHS Lothian towards the purchase of a robot for the East of Scotland robotic assisted prostate cancer surgery programme run by NHS Lothian on behalf of NHS Borders, NHS Dumfries and Galloway, NHS Fife, and NHS Lothian. Both programmes are now up and running and treating patients. The remaining funds from the appeal are being put towards a fund for training in robotic surgery and it is aimed that this fund will be up and running in the 2016-17 financial year.

Prostate Scotland Limited

Report of the Trustees *(continued)*

Year Ended 31st August 2016

The trustees should like to thank the many organisations, trusts, and individuals for their assistance and help with the Blue Horizon Robot Appeal and in particular:

- The Scottish Government;
- The Robertson Trust;
- The Hugh Fraser Foundation;
- The Farmer Foundation;
- The Barcapel Foundation - in memory of RW Wilson;
- The Grand Lodge of Scotland, Provincial Grand Lodges and daughter lodges;
- NHS Lothian;
- NHS Greater Glasgow and Clyde;
- The Charitable Assets Trust;
- The Souter Charitable Trust;
- The PF Charitable Trust;
- The Cruden Foundation;
- Macdonald Estates;
- Hamish Buchan;
- The Team of cyclists from London to Brussels;
- Richard Burns;
- James Manclark;
- Arthur Dolby;
- Joe Headon;
- Dr Mulla and family;
- William Samuel CBE;
- George Davidson in memoriam;
- Tom Davidson;
- William Perry;
- Stuart Armstrong;
- Peter McLoughlin;
- Catherine Crombie;
- Susan Groom;
- David's Kitchen;
- RJ McLeod;
- Edward Green;
- Carbon Financial Partners;
- Duckworth Alexander;
- Philip Oppenheim;
- The Glasgow Ball Committee- including Caroline Miller, Tina Webster, Sue O'Hara and Alison McNeill, Julia Miller;
- Hamish Campbell;
- The Rolling Hills Chorus;
- The Thorburn family;
- Alan and Susan Pate;
- Kemnay and Aberdour Golf Clubs;
- Rotary Clubs in Scotland.

Prostate Scotland Limited

Report of the Trustees *(continued)*

Year Ended 31st August 2016

Achievements and performance *(continued)*

The Appeal's fundraising approach was supported by an Appeal Committee and the trustees would like to thank the members for their input: Robert Wilson, Alastair Mair, Alan McLaren, Alan McNeill, Anna Gregor, Ian Dunn, Kevin Robertson, Julia Miller, Naim Aktar, Peter de Vink, Stephen Docherty, Prof Walter Nimmo and Prof Arnold Maran. Thanks are also due to Richard Walker for his dedication and expertise in taking the appeal fundraising forward. Prof. Alan McNeill represented the charity on a Scottish Government/ NHS National Planning Forum Subgroup to work with NHS planners, clinicians and other prostate charities to consider key issues in relation to minimal access surgery for prostate cancer.

- 5. Enabling men with prostate disease in Scotland to have appropriate, relevant, up-to-date, personalised treatments and services through the development of policy awareness and inclusion of prostate issues in national health/ public policy; and becoming a key voice of prostate patients' needs.**

The key target by the charity in the past year in connection with this objective has been the completion of the Blue Horizon Robot Appeal, to support the introduction of robot assisted prostate cancer surgery in the east and west of Scotland (see above).

Prostate Scotland has also advocated for the availability on the NHS in Scotland of several newer medicines for the treatment of advanced prostate cancer. Submissions of evidence were made by Prostate Scotland to the Scottish Medicines Consortium consultation process urging the inclusion of Enzalutamide to be made available on the NHS prior to chemotherapy – similar to that of Abiraterone, which had recently been made available. In addition a submission was also made to the SMC advocating the inclusion, via the NHS, of Cabazitaxel for treatment of hormone resistant advanced prostate cancer. We welcomed the SMC decision, following their consultation, to include the availability via NHS Scotland of Enzalutamide prior to chemotherapy.

A further key aim during the year was to seek the inclusion of prostate cancer within the activity of the Detect Cancer Early Initiative. Some significant work was undertaken in discussions with the Detect Cancer Early team and other partners including Prostate Cancer UK on the development of a proposed pilot project to test its viability within a health board area towards this. Unfortunately despite best endeavours due to unforeseen circumstances it was not possible to take the project forward in the format envisaged.

Prostate Scotland is a member of the Scottish Cancer Coalition (which has 21 member charities). The coalition's purpose is the exchange of information and joint working on issues affecting cancer in Scotland. As part of the group, Prostate Scotland has engaged in a variety of issues including on awareness and early diagnosis of cancer, access to cancer medicines and on supporting people living with cancer and post treatment. The charity's director, Adam Gaines, represents the Scottish Cancer Coalition on the Scottish Government's Cancer Taskforce Programme Board on the Transforming Cancer Care After-Treatment Programme which is taken forward in association with Macmillan Cancer Support.

Prostate Scotland Limited

Report of the Trustees *(continued)*

Year Ended 31st August 2016

Achievements and performance (continued)

Prostate Scotland maintained good relations with key prostate disease organisations including, Prostate Cancer UK, the Edinburgh and Lothians Prostate Cancer Support Group and UCAN in Aberdeen over the past year to advance prostate related activity. The charity also attended meetings of the Scottish Parliament Cross Party Group on Cancer and the Scotland against Cancer Conference.

6. Widen Prostate Scotland's reach and support across Scotland and develop the organisational resource base and capacity to support its key work and objectives.

Significant progress was made in widening Prostate Scotland's reach and support across Scotland during the year. This included:

- Reaching many tens of thousands of people across Scotland with media mentions in national and local media about prostate disease and its treatments including in the, Daily Record, the Herald, Evening News, Evening Times, the Press and Journal and Scotsman as well as the Arbroath Herald, Dunfermline Press, Galloway Gazette, Motherwell Times, John O'Groat Journal amongst others;
- Distributing over 20,000 leaflets across Scotland about awareness of prostate disease and its treatments;
- There was a widening of and an increase in the number of hospitals across Scotland treating prostate disease providing Prostate Scotland information materials for their prostate patients including hospitals from the Borders to the Western Isles;
- Many visits and presentations across Scotland, from the Borders to Inverness, to celebrate supporters fundraising achievements were also undertaken and a significant number of talks and displays were given to external groups, many Freemason's Lodges, prostate cancer support groups, Rotary clubs, businesses and health events across Scotland during the year.
- The Prostate Scotland website has continued to be well visited. Over 76,500 page views were achieved via the website from 26,500 visitors. Over three quarters of visitors to the site were new. Visitors to the website came from nearly every part of Scotland. There were also a significant number of visitors to the site from England, as well as from 154 other countries. A key development objective for the year was to take forward a project to upgrade and redesign the website. Significant progress was made, with the undertaking of a tendering process and the commencement of the necessary work. This is expected to be completed in spring 2017.
- A further key objective during the year was to develop and upgrade the charity's social media output. Some progress was made on this through the charity's supporter page on Facebook with 14,000 views of posts on this page achieved, a substantial increase on the previous year. Given the importance of further developing the charity's social media capacity, it was agreed to include this within the scope of a new communications and supporter care role to be taken forward in the coming financial year.

Prostate Scotland Limited

Report of the Trustees *(continued)*

Year Ended 31st August 2016

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure and governance

The charity is controlled by its governing document, the Memorandum and Articles of Association, and is a company, limited by guarantee, as defined in the Companies Act 2006. The organisation is a registered Scottish charity under the Charities and Trustee Investment (Scotland) Act 2005. The Board of trustees meet quarterly and receives reports on income and expenditure, as well as the charity's administration and management. The trustees set and approve the charity's strategy and key policies. Day to day operations, management and administration of the charity are delegated by the trustees to the charity's director Adam Gaines who is a full time employee and who makes regular reports to the Board. Sir Tom Farmer CBE CVO KCSG DL was appointed as the charity's Patron in July 2009.

Recruitment and appointment of trustees

Trustees are appointed by the Board for a period of three years, and are eligible for reappointment for subsequent terms. During the year David Bilsland stood down as a trustee on 1st October 2015, on completion of his term of office. At the Annual General Meeting on 19 May 2016 Robert Wilson, Alison McNeill, Alan McNeill, Mary Hallam and James Thomson were all reappointed for a further term of three years. The charity currently has nine trustees and the Articles of Association provide for a maximum of ten.

Induction for trustees

Trustees, when appointed, are given an induction pack about the charity and its strategy, work and policies as well as an opportunity for a meeting with the Chairman and the Director prior to appointment and an opportunity to be briefed about the charity's work and to meet key staff.

Remuneration of key management

The trustees consider the board of trustees, who are the statutory company directors, and the charity's operations director to be the key management of the charity who are in charge of directing and controlling, running and operating the charity. All trustees give their time freely and no trustee received remuneration in the year. Remuneration of the charity's management is determined by the Board. This is reviewed by the Board annually against key benchmarks and from 2017 onwards will be subject to an annual performance appraisal system.

Fundraising activities

During the year there has been an increase in donations and funds raised by individuals, trusts and companies. Total funds raised were £647,383 which was a 55% increase over the previous year. Donations made up £576,979 of this, being an increase in donations compared to the previous year of 63%. Of this £368,108 was raised for the Robot Appeal. Donations account for the largest element of the charity's income, being just under 89%, with other voluntary fundraised income accounting for 11% making donations and other fundraised income the chief element of the charity's income.

Prostate Scotland Limited

Report of the Trustees *(continued)*

Year Ended 31st August 2016

Fundraising activities *(continued)*

A key target during the year had been to develop the charity's fundraising base and significant progress towards this was achieved with an increase in the number of trusts and foundations donating as well as individual donors. The trustees would like to acknowledge and thank all the charities' donors and supporters for their support enabling the charity to take forward its work and activities.

A number of fundraising events and initiatives were held during the year. These included:

- A special Zipwire Challenge across the Clyde organised by the Freemasons, under the leadership of the Grand Lodge of Scotland involving Provincial Grand Lodges and daughter lodges from right across Scotland in aid of the Blue Horizon Robot Appeal. This event raised £125,000, as well as significant media coverage. Special thanks are due to the Grand Master Mason, the Organising Committee of five provinces led by the Provincial Grand Lodge of Lanarkshire and its past and present Provincial Grand Masters Tom Davidson and William Perry.
- A fundraising Ball was held at the Grand Central Hotel Glasgow. The event succeeded in raising a total of £57,867 (£30,340 after costs). The event met the objective of 2 to 1 income to expenditure ratio for fundraising events set in the Business Plan. The trustees would like to thank the Ball Committee and the performers and entertainers on the evening, the prize donors and winners including Caroline Miller, Tina Webster, Sue O'Hara, Alison McNeill, Julia Miller, Des Clarke, The Jersey Tones, Kimberley Hamilton, Feeva and the Grand Central Hotel.
- James Thomson and Prestonfield House Hotel held a Burns Supper in aid of the charity raising £16,000 towards the charity's work. Thanks are due to James Thomson, Alan McGuiggan and the team at Prestonfield, the Chairman and speakers and performers on the evening: Grant Stott, Bruce Fummey, Des Clarke, Ruth Davidson, the Rolling Hills Chorus, Brigid Mhairi and Richard Dunn.
- 36 Rotary Clubs from across Scotland took part in the 2016 Rotary Ride for Prostate Cancer in aid of Prostate Scotland. The day's events included a cycling festival in the grounds of Glamis Castle, a ride involving several clubs in the Dundee and Tayside area over the Tay Bridge, several rides in the North and in the South West of the country as well as in Fife. As well as raising significant awareness via media coverage of the Ride across the country, the ride raised over £16,000 towards the charity's work. Sincere thanks to all the clubs involved.

The trustees very much appreciate the partnership and support of the Grand Lodge of Scotland in creating opportunities to raise awareness of prostate cancer and disease and record their sincere thanks. This support included a donation of £10,000, enabling the charity to produce many thousands of information publications.

Prostate Scotland Limited

Report of the Trustees *(continued)*

Year Ended 31st August 2016

Fundraising activities *(continued)*

In addition to the Charity Zipwire Challenge involving 15 Provinces, Prostate Scotland has very much appreciated the engagement with Freemasons right across Scotland and the support we have received from over 27 lodges. This included the Provincial Grand Lodges of Edinburgh, Fife and Kinross, Midlothian, East Lothian and Berwick, Linlithgowshire and Stirlingshire who undertook a special 2 Bridges 6 Provinces cycle ride round the Forth raising over £9,500. We also received generous support from the Provincial Grand Lodges of Forfarshire, Lanarkshire and Stirlingshire. The Provincial Grand Lodge of Edinburgh raised £7,000 via a special Burns Supper. Several individuals including Jim Aitken raised significant sums from cycle rides. This support from the freemasons has enabled the charity to reach many thousands more men. We have had several instances and reports of men receiving prostate information via the partnership that led to men seeking checks, and being diagnosed and receiving treatment.

The breadth of fundraising activities in geographical area and type were extensive. In addition many of these also supported our aim to raise awareness of prostate disease and increase the profile of Prostate Scotland across the whole of the country. For example, we had a corporate partnership with Ceramic Tile Distributors in their retail outlets across Scotland which included displaying our literature and fundraising activity. We also had support from the Bank of Scotland's Matched Giving Programme which contributed almost £4,500 towards our work. Morrison's Construction contributed following Workshop Toolkit presentations to their workforce. Individual, group donations, sponsored events and fundraising events have been a vital support to Prostate Scotland. The trustees thank the individuals giving substantial time and effort this year to organise and take part in such events including:

- Lucy McAneny who organised a 'Big Walk' and 'Wee Walk' from Galashiels raising over £2,500;
- Shona Milne who organised a race night at the Uplawmoor Hotel in memory of her late husband Alan Milne raising £5,700;
- Jim Aitken completed the Ride to the Sun raising over £6,800;
- Samantha Taylor for several fundraising events in West Lothian;
- Ken Hanley for cycling the Edinburgh Night Ride raising over £1,000;
- Doctors and nurses from the Western General Hospital for raising over £5,800 from running in the Edinburgh Marathon;
- Runners in the Edinburgh marathon raising over £7,000;
- Dr Mulla and family and the Lanarkshire Mosques for raising over £12,000 for the Blue Horizon Robot Appeal;
- Alan and Susan Pate and Mike and Ann Brough for a special 54 hole round of golf across three courses in one day and raising nearly £2,000 in aid of Prostate Scotland;
- £2,500 from Comrie Cancer Club's fundraising activities;
- £1,000 was donated as a result of concerts performed by Inverclyde Voices;
- £1,700 from Ian Dunn's Dublin Marathon Run;
- £1,380 was raised by Scott Davis in Aberdeen, running in the Madrid Marathon;
- £2,200 was raised by Ron Law from Glenrothes running the Edinburgh Half Marathon;
- £2,428 raised by Gary Young and Family from Penicuik for "Bagging a Munro" which in this case was Schiehallion;

Prostate Scotland Limited

Report of the Trustees *(continued)*

Year Ended 31st August 2016

Fundraising activities *(continued)*

- £2,500 from Bob's Walkies, the Robertson family walking from Edinburgh to South Queensferry;
- £1,100 from Milton of Campsie Bowling Club Charity's Day;
- £1,000 from Forth Breast Cancer Care's annual fundraising activities;
- £1,000 from Paul and Sherrie Harte's wedding fundraising in lieu of presents;
- £3,610 came from John Docherty's Casino Night/Dinner at the Grand Central Hotel in Glasgow;
- £1,600 was raised by the activities of members of the Wight family in Perth;
- £5,266 was raised by Michael Lawie of Aberdeen through his participation in the Great Scottish Run Half Marathon;
- Katherine and Douglas Allan raised over £1,660 in memory of Katherine's brother through their participation in the Great Scottish Run;
- Craig Gauld from Strathaven raised over £1,200 running in the Great Scottish Run Half Marathon;
- We also received very welcome donations from the John M Archer Trust;
- We received 6 free places in the Glasgow Half Marathon and attracted 6 runners who raised £10,500 from the event;
- Our supporters participated in running activities in a number of high profile marathons, half marathons, 10k and 5k races were seen for example in Dublin, Madrid, Edinburgh, Glasgow, London. Pauline Davidson from Inverurie flew Prostate Scotland's flag in the Skye Half Marathon and the Balmoral Marathon;
- We were also able to sponsor the Red Kites 7s Rugby Team following a donation. They participated in competitions at Aberdeen, St Andrews and Musselburgh against teams from all over Scotland. Team they played against were given Prostate Scotland awareness material and they also raised money in aid of Prostate Scotland;
- The charity was fortunate to receive support from the Rolling Hills Chorus who donated funds raised from its Christmas singouts and wore the charity's logo on its shirts.

The charity received several donations in the year from families and friends of loved ones who had passed away and who had sent in donations in memory of those they had lost. The trustees would like to express their sympathy and condolences and acknowledge these generous donations. The trustees offer their sympathies and condolences to the family of longstanding supporter R.C. Callander who passed away during the year.

Volunteering activities

Our work is significantly helped through the support of volunteers throughout Scotland. Volunteers are provided with a Volunteer Toolkit to support them. Volunteering support has included helping staff awareness exhibitions and promotional displays, assisting the delivery of Toolbox Workshops, and awareness materials, local fundraising support, national events, and talks. Progress was made during the year on increasing the engagement of more volunteers. The trustees would like to thank Alasdair Ferguson, Billy Mathieson, Elizabeth Harris, Gerry Gallacher, Gordon and Lorraine Turnbull, Lucy McAneny, John Fulham, Michael Brown, Rob Lester, Roddy McLean, Sarah Jane Whalen and Walter Moodie for their generous assistance and support during the year.

Prostate Scotland Limited

Report of the Trustees *(continued)*

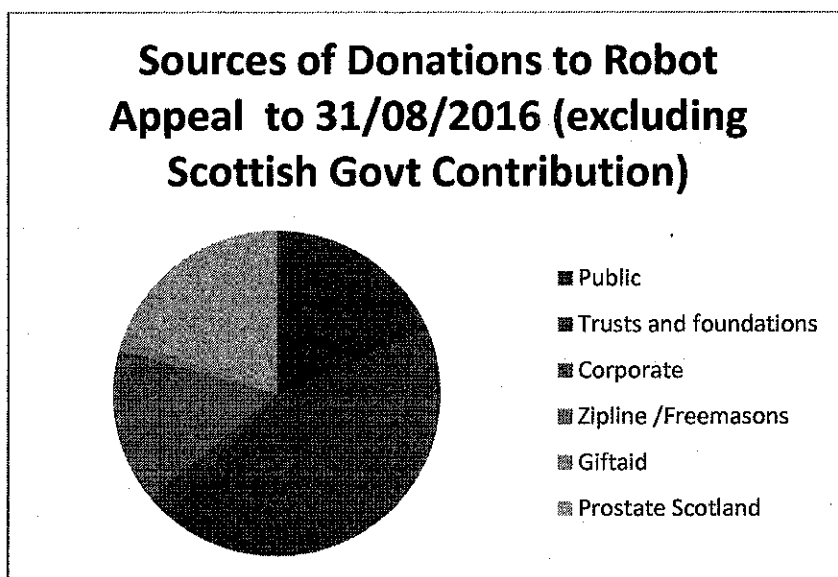
Year Ended 31st August 2016

Financial review

The results for the year are set out in the statement of financial activities which shows a deficit for the year of £165,727 (2015: surplus of £220,268). The deficit was due to grants disbursed towards the provision of robotic equipment in the east and west of Scotland, following fundraising for the Blue Horizon Robot Appeal over the past three years. This Appeal was held as a separate designated fund. In terms of the charity's core activity, a surplus for the year of £59,667 was achieved. The charity's balance sheet remains strong with net assets of £435,546.

Income by comparison with the previous year was significantly higher at £649,436 (2015 £422,518). This difference is largely accounted for by donations of £368,108 towards the Blue Horizon Robot Appeal, and voluntary donations to support our key activities. Voluntary income from donations at £576,979 was significantly higher than in 2015 (2015 – £354,324). Income from fundraising activities was also up on the previous year at £70,404 (2015 – £63,718).

Principal funding sources: During the year there has been an increase in donations and funds raised by individuals, trusts and companies. Total funds raised were £647,383 which was a 55% increase over the previous year. Donations made up £576,979 of this, being an increase in donations compared to the previous year of 63%. Of this £368,108 was raised for the Robot Appeal. Donations account for the largest element of the charity's income, being just under 89%, with other voluntary fundraised income accounting for 11% making donations and other fundraised income the chief element of the charity's income.



Grant and award income during the year was nil compared to £7,000 in the previous year. Interest on income and investment gains were £2,053 which was significantly lower than the previous year (£4,476) due to low interest rates.

Prostate Scotland Limited

Report of the Trustees *(continued)*

Year Ended 31st August 2016

Financial review *(continued)*

Expenditure for the year was £815,735 (2015: £201,757), much higher than in the previous year due to the release of £586,015 built up in the Robot Appeal to aid the purchase of robotic prostate cancer surgery equipment for the East and West of Scotland. Other key expenditure of £64,227 was directed towards advancing the information and advice project, development and printing of information and advice literature and to promote awareness of prostate disease and its treatments. £47,496 was spent on fundraising costs including on the Glasgow Ball and Burns Supper, and press and media work in particular on the Rotary Ride for prostate cancer and £7,881 on taking forward the prostate services and treatment research project. There was an increase in rent and establishment costs incurred, due the need to move office, with the expiry of the lease on the Hill Street office.

The trustees feel the level of support for the Blue Horizon Robot Appeal, the continued growth in the number and amount of donations for our core activities together with the increased geographical engagement and spread of our support is very encouraging

Investments

The charity has held investments in charity bonds, equities and treasury bonds. Its' policy is, whilst aiming to maximise return, to take a cautious approach to risk. In view of the charity's role and objectives the charity has also decided to take ethical considerations into account in its investment policy and to avoid investing in funds/bonds of companies whose main business is the production of tobacco, as well as in companies whose main business is the production of alcohol.

During the year the charities portfolio of investment assets was sold for £197,119 in order to ensure that funds were available for the making of donations/grants for the robotic prostate cancer surgical equipment in line with the requirements of the robot appeal.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure that appropriate controls are in place to provide reasonable assurance against fraud and error. The trustees have identified and reviewed its major risks and this included the discussion and review of a risk register at their meeting on 23 January 2017. The trustees are satisfied that systems are in place to mitigate exposure to the major risks. The principal risks and uncertainties to which the charity is exposed are:

- The economic environment puts pressure on voluntary charitable donations. The charity benefits strongly from voluntary donations and has seen a rise in the number and amount of these in the past few years. In order to mitigate against this risk, the trustees have scrutinised the budget carefully in order to ensure that projections of income are prudent, as well as having developed a plan as part of the 2016-19 business plan to diversify and grow income and sustain voluntary donations;

Prostate Scotland Limited

Report of the Trustees *(continued)*

Year Ended 31st August 2016

Financial review (continued)

- Public sector funding environment puts pressure on availability of grant funding. With pressure on the public sector grant schemes likely to continue, the charity has taken a prudent approach to the likelihood of receiving public sector grants, and revised its expectations, and sought to look to diversify and grow income from other sources such as trusts and foundations, whilst ring fencing key developments until funding is available;
- Demand for the charity's services could begin to exceed resource capacity. Demand for materials from the charity is rising. However much of this growth has been anticipated as part of plans to increase awareness and measures to increase the amount of materials have been put in place along with plans to increase the staffing resource capacity over the coming financial year.

Future plans

The charity's trustee Board reviewed the charity's mission and vision and approach in 2016 and the trustees were satisfied that this was still appropriate and relevant. They decided that there was a need to place emphasis on the charity reaching out further across Scotland, and on developing its role representing patient views and needs, in addition to taking forward its information and support work. To this end the trustees adopted a new three year business plan aimed at further increasing the impact of the charity's work. Key objectives set for the three years are:

- Increased promotion of awareness and information on prostatic diseases and early detection;
- Further development of policy awareness and inclusion of prostate issues in national health/public policy;
- Development of emphasis on/availability of treatment and research into prostatic disease in Scotland;
- Conclusion of the Blue Horizon Robot Appeal;
- Extending the charity's reach and development across Scotland;
- Developing the organisational resource base and capacity to take forward the charity's work and objectives.

Over the next year, the following activities are planned:

- Developing and increasing distribution outlets for Information and Advice materials to men and to health professionals and developing the range and format of materials;
- Completing the Spotlight On series of information materials;
- Developing and upgrading the charity's website and social media output;
- Taking forward the Workplace Initiative and Toolbox Talks;
- Developing the organisation's fundraising base;
- Progressing the recruitment and engagement of more volunteers;
- Following the completion of a structural review – the recruitment of further staffing resource to support the charity's work and development;

Prostate Scotland Limited

Report of the Trustees *(continued)*

Year Ended 31st August 2016

Future plans (continued)

- Progressing further, a programme of targeted awareness work about prostate disease to include a number of new materials, approaches via health centres and community settings, and through exhibitions and events;
- Devising a new awareness and fundraising campaign to help raise public awareness of prostate disease;
- Pressing forward with the joint research project into the provision of services and treatments for prostate disease and prostate cancer across Scotland with the University of Stirling Cancer Care Research Centre;
- Development of an ongoing research programme into men's perspectives of treatment/services for prostate disease in Scotland and the development of policy solutions to meet the identified need;
- Following the completion of the robot appeal, the development of a training fund for robotic surgery in Scotland;

The trustees recognise that raising income remains a key task and that the further development of voluntary/individual giving remains a priority. With respect to expenditure in the year, 6% of total income was spent on support and governance costs, representing 4% of total expenditure. The trustees will aim to ensure that expenditure on administration continues to be low maintaining our cost effectiveness.

Key areas of expenditure in the coming year are expected to be:

- The Scotland-wide Advice and Information work, particularly developing additional materials, and the Workplace Initiative;
- Progressing awareness to improve public understanding of prostatic disease in particular encouraging more men and their families to be aware of prostatic disease symptoms and seek early advice;
- The development of a new awareness campaign;
- Research into services and treatment provision for prostate disease across Scotland;
- The development of a new website for the charity;
- Support for developing local fundraising and donor relations, including the purchase a new database;
- Developing a Scottish fund for training in robotic surgery.

Reserves policy

The funds for the Information and Advice Project from the Scottish Government were restricted and have been fully disbursed during the year. The trustees will continue to designate certain funds for key projects to assist in fulfilling key objectives. This includes the designation of £31,000 towards the Information and Advice project, £16,000 towards the prostate disease and services and treatments research, £5,000 towards prostate awareness. The funds of £6,655 remaining from the Robot Appeal fund are restricted, a further £195,706 remains in the designated fund. Unrestricted Reserves (excluding designated projects and restricted funds) of £181,185 were held. It is considered that reserves should be maintained at a level to cover at least nine months operating expenditure.

Prostate Scotland Limited

Report of the Trustees *(continued)*

Year Ended 31st August 2016

Going concern

The charity has cash resources and no requirement for external borrowings. The charity's financial performance is continually monitored through management accounts and the trustees have reviewed the budget for the next twelve months to provide assurance as to its financial well-being going forward. The trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. They believe that the charity is a going concern. They continue to believe the going concern basis of accounting is appropriate in preparing the annual financial statements.

Statement of trustee's responsibilities

The trustees (who are also the directors of Prostate Scotland Limited for the purposes of Company law) are responsible for the preparing the report of the trustees and the financial statements in accordance with applicable law and the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of those resources, including the income and expenditure of the charitable company for that period. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charity SORP;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on the ongoing concern basis unless it is inappropriate to presume the charitable company will continue in business

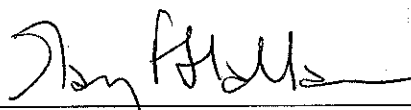
The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- There is no relevant audit information of which the charitable company's auditors are unaware; and
- The trustees have taken all steps that they ought to audit information and to establish that the auditors are aware of that information.

The Charity has charity trustee's indemnity insurance on behalf of the trustees.

On behalf of the Board:



Trustee Mrs M F Hallam

Date: 18 May 2017

Prostate Scotland Limited

Report of the Independent Auditors to the Trustees and Members of Prostate Scotland Limited

Year Ended 31st August 2016

We have audited the charity's financial statements ("the financial statements") of Prostate Scotland Limited for the year ended 31 August 2016 set out on pages 24 to 34. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Respective responsibilities of trustees and auditors

As explained more fully in the Trustee's Responsibilities Statement on page 21, the trustees are responsible for the preparation of financial statements and for being satisfied that they give a true and fair view.

We have been appointed as auditor under Section 44(1) (c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006 and report in accordance with regulations made under those Acts.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the trustees' report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Basis for qualified opinion on financial statements

With respect to the opening balances not being audited as a result of the company not requiring an audit in that period, we are unable to give comment as to whether the comparative figures show a true and fair view.

Qualified opinion on accounts

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph, the accounts:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2016 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

Prostate Scotland Limited

Report of the Independent Auditors to the Trustees and Members Prostate Scotland Limited
(continued)

Year Ended 31st August 2016

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the charity has not kept proper and adequate accounting records or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Trustees' Annual Report.



SHARON COLLINS FCCA
(Senior Statutory Auditor)
For and on behalf of
CONDIE & CO
Chartered Accountants
& Statutory Auditor

10 Abbey Park Place
Dunfermline
Fife
KY12 7NZ

Our audit was completed on 22 May 2017 and our opinion was expressed at that date.

Condie & Co is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

Prostate Scotland Limited

Statement of Financial Activities

Year Ended 31st August 2016

	<i>Notes</i>	<i>Unrestricted Funds £</i>	<i>Restricted Funds £</i>	<i>2016 Total Funds £</i>	<i>2015 Total Funds £</i>
Income					
Donations and legacies	3	208,871	368,108	576,979	354,324
Income from charitable activities	4	70,404	-	70,404	63,718
Investment Income	5	2,053	-	2,053	4,476
Total incoming resources		<u>281,328</u>	<u>368,108</u>	<u>649,436</u>	<u>422,518</u>
Expenditure					
Expenditure on raising funds		47,496	-	47,496	98,675
Investment management costs		505	-	505	1,883
Expenditure on charitable activities	6	106,073	622,708	728,781	81,358
Other resources expended	7	38,953	-	38,953	19,841
Total Expenditure		<u>193,027</u>	<u>622,708</u>	<u>815,735</u>	<u>201,757</u>
Net (expenditure)/income and net movement in funds for the year		88,301	(254,600)	(166,299)	220,761
Gross transfers between funds		-	-	-	-
Net movement in funds		88,301	(254,600)	(166,299)	220,761
Realised gain on fixed asset investments		904	-	904	(493)
Realised loss on fixed assets		(332)	-	(332)	-
Net (expenditure)/income		88,873	(254,600)	(165,727)	220,268
Reconciliation of Funds					
Total funds brought forward		340,018	261,255	601,273	381,005
Total Funds Carried Forward		<u>428,891</u>	<u>6,655</u>	<u>435,546</u>	<u>601,273</u>

The Statement of financial activities includes all gains and losses in the year

All of the above amounts relate to continuing activities.

The notes on pages 26 to 34 form part of these financial statements

Prostate Scotland Limited

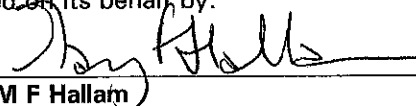
Balance Sheet

At 31st August 2016

	<i>Notes</i>	<i>Unrestricted Funds £</i>	<i>Restricted Funds £</i>	<i>2016 Total Funds £</i>	<i>2015 Total Funds £</i>
Fixed Assets					
Tangible fixed assets	13	11,432	-	11,432	3,359
Investments		-	-	-	203,925
		<u>11,432</u>	-	<u>11,432</u>	<u>207,284</u>
Current Assets					
Debtors					
	15	9,952	11,736	21,688	20,477
Cash at bank and in hand		437,811	466,919	904,730	395,528
Total Current Assets		<u>447,763</u>	<u>478,655</u>	<u>926,418</u>	<u>416,005</u>
Liabilities					
Creditors falling due within one year	16	(30,304)	(472,000)	(502,304)	(22,016)
Net Current Assets		<u>417,459</u>	<u>6,655</u>	<u>424,114</u>	<u>393,989</u>
Total Assets Less Current Liabilities		<u>428,891</u>	<u>6,655</u>	<u>435,546</u>	<u>601,273</u>
Net Assets		<u>428,891</u>	<u>6,655</u>	<u>435,546</u>	<u>601,273</u>
The funds of the charity:					
Restricted income funds				6,655	261,255
Unrestricted income funds				428,891	340,018
Total Charity funds				<u>435,546</u>	<u>601,273</u>

The trustees have prepared accounts in accordance with the Companies Act 2006 and section 44 of the Charities and Trustee Investment (Scotland) Act 2005. These accounts are prepared in accordance with the special provisions of Part 15 of the Companies Act relating to small companies and constitute the annual accounts required by Companies Act 2006 and are for circulation to members of the company.

The financial statements were approved by the Board of Trustees on 18 May 2017 and were signed on its behalf by:


Mrs M F Hallam
 Trustee

Company Registration Number: SC306268

The notes on pages 26 to 34 form part of these financial statements.

Prostate Scotland Limited

Notes to the Financial Statements

Year Ended 31st August 2016

1. Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities, the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Companies Act 2006. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Preparation of the accounts on a going concern basis

The trustees are of the view that the financial statements should be prepared on a going concern basis due to their assessment of the charity as a going concern.

Incoming resources

Incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to the consideration by its performance. Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included as these cannot be quantified with reasonable accuracy.

Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include wages, some employee costs and depreciation. This is included in other resources expended in the SOFA.

Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees. Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Prostate Scotland Limited

Notes to the Financial Statements (continued)

Year Ended 31st August 2016

1. Accounting policies (continued)

Taxation

The company is exempt from corporation tax on its charitable activities.

Tangible fixed assets

All fixed assets are initially recorded at cost.

Investments held as fixed assets are re-valued at market value at the balance sheet date and the gain or loss taken to the Statement of Financial Activities.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Website	-	20% on cost
Fixtures & Equipment	-	33.33% on cost
Computer Equipment	-	33.33% on cost

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discounts offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as a basic financial instrument. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Prostate Scotland Limited

Notes to the Financial Statements (continued)

Year Ended 31st August 2016

2. Legal status of the Trust

The Charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding-up is limited to £1.

3. Income from donations

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £	Total Funds 2015 £
Donations	208,871	368,108	576,979	354,324
	<u>208,871</u>	<u>368,108</u>	<u>576,979</u>	<u>354,234</u>

The income from donations and legacies for the charity was £576,979 (2015: £354,324) of which £208,871 was unrestricted (2015: £163,514) and £368,108 was restricted (2015: £190,810).

4. Income from charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £	Total Funds 2015 £
Income from fundraising events	70,404	-	70,404	63,718
	<u>70,404</u>	<u>-</u>	<u>70,404</u>	<u>63,718</u>

All income from charitable activities during the year relates to a ball held in October 2015. In 2015 income from charitable activities related to a fundraising event held at Muirfield Golf Club and a Rotary Club ride. All income from charitable activities is unrestricted.

5. Investment income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £	Total Funds 2015 £
Dividends	1,436	-	1,436	3,157
Corporate bonds	116	-	116	792
Deposit account interest	501	-	501	527
	<u>2,053</u>	<u>-</u>	<u>2,053</u>	<u>4,476</u>

Prostate Scotland Limited

Notes to the Financial Statements (continued)

Year Ended 31st August 2016

6. Analysis of expenditure on charitable activities

	Robot appeal	Information advice and awareness	Total
	£	£	£
Rent	-	13,776	13,776
Heat and light	-	421	421
Advertising	-	1,252	1,252
Exhibition costs	-	3,125	3,125
Printing and stationery	-	19,417	19,417
Maintenance	-	4,446	4,446
Travel and subsistence	-	2,871	2,871
Subscriptions	-	689	689
Robot equipment donations	586,000	-	586,000
Sundry	15	10,839	10,854
Employee costs	29,693	56,237	85,930
	<u>615,708</u>	<u>113,073</u>	<u>728,781</u>

Expenditure on charitable activities was £728,781 (2015: £81,358) of which £106,073 was unrestricted (2015: £74,358) and £622,708 was restricted (2015: £7,000).

7. Analysis of governance and support costs

The charity initially identifies the costs of its support functions. It then identifies those costs which relate to the governance function.

	General support	Governance function	Total	Basis of apportionment
	£	£	£	
Salaries and related costs	20,854	-	20,854	Allocated on time
Legal fees	-	7,606	7,606	Governance
Audit fees	-	4,080	4,080	Governance
Accountancy fees	-	3,852	3,852	Governance
Depreciation	-	2,561	2,561	Governance
	<u>20,854</u>	<u>18,099</u>	<u>38,953</u>	

Prostate Scotland Limited

Notes to the Financial Statements (continued)

Year Ended 31st August 2016

8. Net (expenditure)/income for the year

This is stated after charging:

	2016	2015
	£	£
Depreciation of owned fixed assets	2,561	2,155
Profit/(Loss) on disposal of fixed assets	332	-
Auditors' remuneration – as auditor	4,080	-
Accountancy services	<u>3,852</u>	<u>3,150</u>

9. Analysis of staff costs and trustee remuneration and expenses

	2016	2015
	£	£
Salaries and wages	99,225	89,274
Social security costs	<u>7,558</u>	<u>7,133</u>
	<u>106,783</u>	<u>96,407</u>

No employees had emoluments in excess of £60,000 (2015: nil).

The charity trustees were not paid or received any other benefits from employment with the charity in the year (2015: £nil) neither were they reimbursed expenses during the year (2015: £nil). No charity trustee received payment for professional or other services supplied to the charity (2015: £nil).

10. Staff numbers

The average monthly number of full-time equivalent employees (including casual and part time staff) during the year was as follows:

	2016	2015
	£	£
Administration	<u>3</u>	<u>3</u>

Prostate Scotland Limited

Notes to the Financial Statements (continued)

Year Ended 31st August 2016

11. Related party transactions

During the year the charity paid a fee of £322 (2015: £nil) to Lindsays WS Services for assistance in the agreement of the lease for the new office. Alan McLaren, trustee, is a partner in Lindsays WS Services.

Prestonfield House Hotel Limited held a Burns supper in aid of Prostate Scotland, a company which James Thomson, trustee, is a director. Prostate Scotland took a table at the event for key supporters of the charity for a fee of £500 (2015: £nil).

Last year, the charity received donations totalling £35,000 from the Barcapel Foundation, a not for profit company in which the chairman, Robert Wilson, is also a director. There were no donations during the year.

12. Corporation taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

13. Tangible fixed assets

Group

	Website £	Fixtures & Equipment £	Computer Equipment £	Totals £
Cost				
At 1 September 2015	64,863	6,553	4,014	75,430
Additions	5,722	3,438	1,806	10,966
Disposals	-	(96)	(497)	(593)
At 31 August 2016	<u>70,585</u>	<u>9,895</u>	<u>5,323</u>	<u>85,803</u>
Depreciation				
At 1 September 2015	63,675	6,484	1,912	72,071
Charge for year	1,188	165	1,208	2,561
Eliminated on disposal	-	(96)	(165)	(261)
At 31 August 2016	<u>64,863</u>	<u>6,553</u>	<u>2,955</u>	<u>74,371</u>
Net Book Value				
At 31 August 2016	<u>5,722</u>	<u>3,342</u>	<u>2,368</u>	<u>11,432</u>
At 31 August 2015	<u>1,188</u>	<u>69</u>	<u>2,102</u>	<u>3,359</u>

During 2016, work commenced on Prostate Scotland's new website. As at 31st August 2016 the website is still under construction.

Prostate Scotland Limited

Notes to the Financial Statements (continued)

Year Ended 31st August 2016

14. Investments

	Listed Investments £
Market Value	
At 1 September 2015	203,925
Additions	-
Disposals	(196,215)
Revaluations	(7,710)
At 31 August 2016	<u>-</u>
Net Book Value	
At 31 August 2016	<u>-</u>
At 31 August 2015	<u>203,925</u>

During the year all investments were sold.

15. Debtors: amounts falling due within one year

	2016 £	2015 £
Other debtors	18,002	5,421
Prepayments and accrued income	3,686	15,056
	<u>21,688</u>	<u>20,477</u>

16. Creditors: amounts falling due within one year

	2016 £	2015 £
Other creditors – NHS	490,012	10,648
Other creditors	511	481
Accruals and deferred income	11,781	10,887
	<u>502,304</u>	<u>22,016</u>

Prostate Scotland Limited

Notes to the Financial Statements (continued)

Year Ended 31st August 2016

17. Commitments under operating leases

At 31st August 2016 the company had annual commitments under non-cancellable operating leases as set out below:

	Land and buildings	
	2016	2015
	£	£
Operating leases which expire:		
Within 1 year		8,591
Within 2 to 5 years	10,500	-

18. Movement in funds

Analysis of movement in unrestricted funds:

	Balance at 1 September 2015	Incoming Resources	Resources Expensed	Transfers	Funds at 31 August 2016
	£	£	£	£	£
General Fund	92,312	281,328	101,313	(91,142)	181,185
Designated Information and Advice Fund	31,000	-	64,227	64,227	31,000
Designated Prostate Disease Service and Research Fund	16,000	-	7,881	7,881	16,000
Designated Prostate Awareness Fund	5,000	-	19,034	19,034	5,000
Designated Robotic Surgery Appeal Fund	195,706	-	-	-	195,706
	<u>340,018</u>	<u>281,328</u>	<u>199,455</u>	<u>-</u>	<u>428,891</u>

General funds

This fund represents the free reserves after allowing for all designated funds.

Designated funds

Designated Information and Advice Fund is towards developing and providing information and advice materials on prostate disease.

Designated Prostate Disease Service and Research Fund is towards taking forward research into prostate disease patients services and treatment needs.

Designated Prostate Awareness Fund is towards the charity's prostate disease awareness activities.

Designated Robotic Surgery Appeal Fund was to raise funds for the provision of robot-assisted prostatic surgery in Scotland.

Prostate Scotland Limited

Notes to the Financial Statements (continued)

Year Ended 31st August 2016

18. Movement in funds (continued)

Analysis of movements in restricted funds:

	Balance at 1 September 2015 £	Incoming Resources £	Resources Expensed £	Transfers £	Funds at 31 August 2016 £
Robot Surgery Appeal Fund	254,255	368,108	615,708	-	6,655
Information and Advice Fund	7,000	-	7,000	-	-
	<u>261,255</u>	<u>368,108</u>	<u>622,708</u>	<u>-</u>	<u>6,655</u>

Restricted funds

The Robot Surgery Appeal Fund is a restricted fund for the funding raised for the provision of equipment, support and training for programmes of robot assisted prostate cancer surgery in Scotland.

The Information and Advice Fund is to provide information and advice about prostate cancer.

19. Analysis of net assets between funds

	General Fund £	Restricted Funds £	Designated Funds £	Total Funds £
Tangible fixed assets	11,432	-	-	11,432
Cash at bank and in hand	190,105	466,919	247,706	904,730
Other net current assets/(liabilities)	(20,352)	(460,264)	-	(480,616)
	<u>181,185</u>	<u>6,655</u>	<u>247,706</u>	<u>435,546</u>

20. Ultimate controlling party

The charity is controlled by its trustees.

21. Capital commitments

Amounts contracted for but not provided in the financial statements amounted to £17,167 (2015 - £nil). The costs relate to the new website which was launched in early 2017.